

**MINUTES of a Meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in the Village Hall, Burton on the Wolds on Tuesday 11th December 2000 commencing 7.30 p.m.**

*2002  
K.E.*

**Present:**

Mr K E Topham (Chairman)

Mrs D Edmonds

Mr D Minkley

Mr R Moyle

Mrs R Saunders

Mr I Sharpe

~~Mrs L Spicer~~ *K.E.*

K W Davies (Clerk)

Two Local Government Electors

*The Chairman opened the Meeting by paying tribute to the late Mr Alan Howe, a former Chairman, who died on 20th November. Mr Tony Evans had kindly volunteered to represent the Council at the cremation service in Loughborough.*

**1 APOLOGIES FOR ABSENCE**

Mrs M Pickford (family business). *Mrs L Spicer (business)*

**2 MINUTES OF THE LAST MEETING**

It was proposed Mr Minkley, seconded Mrs Saunders and carried that the Minutes of the 12th November meeting be accepted as a true and correct record and that the Chairman sign them accordingly.

**3 MATTERS ARISING**

**Prestwold Notice Board (Item 3).** There has been no response from the motorist, James Smith, despite a follow up letter being sent. It was agreed that Moss Solicitors be asked to write a formal letter.

**Twinning (Item 15).** There has been no response to the item in the last Press Release and it was agreed that no action be taken.

**4 TRAFFIC/HIGHWAYS**

The Chairman, Mrs Saunders and the Clerk met Mr Chris Clarke of the County TPI in Burton on 14th November. This was a very positive meeting and a copy of Mr Clarke's Minutes has been circulated. He made it clear that diversion of the B676 was not for discussion but brought forward a number of

*K. E. Topham.*

ideas, mostly for slowing westbound traffic on Melton Road. It was agreed to respond welcoming these initiatives with the provisos that relocated '30' signs should still be to the east of No. 78 Melton Road and that any proposals for vertical features (humps) should be treated with caution so as not to add to the noise/vibration problems experienced by some residents. The Council supported the view expressed at the site meeting, that any narrowing of footways alongside the B676 to widen the highway is unacceptable. A letter from Mr Kuziara advises that he is looking to develop the conceptual ideas into firm proposals for consultation, with a view to seeking Capital Programme funding in 2003/4.

Further publicity had been obtained by a full page article in the 'Leicester Mercury' on 21st November and a feature on Central TV news on 2nd December, although this latter item had disappointingly been broadcast only in the afternoon bulletin that day.

The Safety Camera Scheme have now responded a little more favourably, saying that they are keen to offer a package of measures to assist in educating local communities to drive down through traffic speeds in areas which do not qualify for a camera.

County Highways have replaced the safety rail outside the Village Hall on Seymour Road, but only with the standard basic model, in natural metal finish. It was agreed to ask them for authority to paint the rails black, to harmonise with other features. In the event of agreement, Mr Peter Harrison will be asked to carry out the work.

Mr Hemsley had rung the Clerk to say that the eastbound '30' signs seem to have helped a bit but that speeding out of the village continues unabated. The latest report from BURSAG was read and will be circulated. They are pursuing the problems around the school in Barrow Road. A letter from the Headteacher, Mr John Craig, on the subject has appeared in the 'Loughborough Echo'.

Although school buses no longer use the former Hall Drive stop in the mornings, they are still turning left into Barrow Road en route to Barrow or Quorn and not servicing the new stop at Springfield Close. A letter will be sent to Mr Watters at County Hall asking him again to intervene.

After consultation with Mr Bernard Evans of the County TPI, quotations for bus shelters were obtained from Autocross/Euroshel and from Queensbury Shelters. Charnwood Borough have now agreed to grant 25% to the cost, up to £3000. Prices were very similar and, after debate and consideration of brochures, it was proposed Mrs Saunders, seconded Mr Minkley and carried that a Queensbury Arun cantilever shelter, 2 metre length, with end panels be purchased at an indicated price of £1970.00, subject to 50% grant from the County being forthcoming. Preferred colour would be holly or moss green. This would be funded from the 2003/4 budget.

## 5 PLANNING

**Proposed Brook Street/Melton Road housing project.** A reply from Mr Hodgett confirms that the Borough's decision to accept the Inspector's recommendation will be advertised in January. Apparently Wimpey have now taken over MacAlpine Homes but it is not known yet how they intend to proceed. He has sent a copy of our letter to County Highways and suggests that we pursue our requests with them. This will be done.

**P/02/3260 - conservatory to rear of 50 Barrow Road, Burton (Mr & Mrs Shannon).** Response was required by 5th December and as the application was considered to be routine and non-controversial, no objection was raised.

**P/02/2221 - 4 houses at Burton Hall (SGI Ltd).** There has been detailed correspondence with Mr Steve Hartman, Principal Planning Officer who has taken over this Application from Mr Hodgett. This has become extremely technical and it appears that the Borough Planning Officers, when renewing the original Outline Permission last year, failed to incorporate all the Conditions of the original and this means they are no longer enforceable. The Application will be heard on 19th December and the Chairman has obtained permission to speak against it. None of the previous grounds for objection raised by this Council have been addressed by the applicants.

**P/02/3005 - extension and conservatory to rear of 78 Melton Road (Mr & Mrs Bantick)**

and

**P/02/3150 - two storey extension to side, etc., 21 Seymour Road, Burton (Mr Paul Dunphy).** There were no objections to either.

**P/02/3073 - change of use from open land to quad bike track (Formula One Leisure, Wymeswold Ind. Estate).** Although this Application is not related to activities on the airfield proper, it was decided to oppose it outright on grounds of noise and nuisance to residents. In case the Borough should be minded to permit, it will be pointed out that the operating days, hours etc permitted should not exceed those granted on the airfield - seven day opening is requested. The Clerk will advise our views to Hoton and to Wymeswold and ask for their support.

**P/02/3281 - change of use from agricultural land to residential curtilage etc, 6 St Marys Close, Burton (Mr & Mrs Brown).** This proposal, which includes erection of a detached garage, is on land outside the limits to development for Burton. Since Council policy is to defend these limits and there is nothing in the present Application to justify any change of policy, it will be opposed.

## **6 PARISH PLAN**

The Steering Group continues its work and a Grant Application for £4479 has been lodged with the Countryside Agency. If this full grant is made available, a corresponding cash amount of £298 will be required from the Council. It was proposed Mr Moyle, seconded Mrs Saunders and carried that this amount be released as required, from next year's budget.

## **7 VILLAGE HALL**

A short written report from Mrs Pickford was read.

A second quotation for trimming the cockspur thorn, again £75.00, has been received. Since these contractors, Soar Valley Tree Services, are known to our Tree Warden, it was decided to use them.

The soap and water cleaning treatment to the clock has not been successful and Mr Tony Edmonds has offered to try to find a more scientific solution. It was suggested that he talk to the suppliers, Good Directions Ltd.

It was noted that young people are congregating around the Millennium bench and litter and chewing gum are accumulating. It was suggested that a bin be installed and Mrs Edmonds will take this up with the Management Committee.

Mrs Edmonds advised that there have been continuing problems in trying to set up Post Office facilities. Mrs Lindsey Staples, in the public seats, was invited to expand on this. It appears that the original support scheme has expired and that the Post Office now want a 25% contribution from the Committee. There may also be costly insurance requirements. It was asked whether the Council could offer financial support? It was felt that proof of viability in the form of a detailed Business Plan would be a prerequisite to any such consideration. It may be that the Parish Plan questionnaire would be a suitable vehicle to establish the level of local demand for such facilities.

## **8 BURIAL GROUND/ALLOTMENTS**

G & J Lambert advise that so far one mole has been trapped. The work continues. Mr Tom Dijkstra has been too busy to conduct the soil test as yet. Mrs Saunders advised that the Notice regarding no litter collection needs replacing.

## **9 PLAYING FIELD**

Mrs Saunders advised that Ray Hardy is arranging to install the George Harvey pavilion clock. The seats to the swings are to be replaced at a cost of £286.70 and it was agreed that the invoice be processed through the Council.

Three quotations for ground and other maintenance were received and the comparative costs had been circulated. That from Roma Landscapes of Mountsorrel was substantially lower than the other two, offering a likely saving over the season of £970 compared to our current contractor. References for Roma had been sought from Wymeswold and Woodhouse Eaves Parish Councils and both spoke highly of them. Woodhouse Eaves volunteered the information that they had had misgivings because Roma had substantially undercut their previous contractor but in the event they were well pleased.

It needs to be made clear to Roma that they must not overrun the graves with their tractor and that the children's play area at Towles Field must be closely strimmed. With this proviso, it was proposed Mr Sharpe, seconded Mrs Saunders and carried that the Roma quotation be accepted. It was felt that G & J Lambert had served the Council well and once the new arrangement has been finalised they will be thanked for their efforts.

## 10 GOLDEN JUBILEE

The Chairman advised that the plates have now been received and are being delivered to those who pre-ordered, whilst the Jubilee book is expected from the printers very shortly.

## 11 FOOTPATHS/BRIDLEWAYS

There was nothing to report.

## 12 ENVIRONMENT

**East Midlands Airport.** Extracts of replies from the Civil Aviation Authority and from the Airport Authority were read. It is clear that the process to initiate a 'Daventry 2' departure route overhead Prestwold and Burton is underway, the Airport justifying this by saying that reduced noise over Barrow and Quorn more than offsets the additional noise over our villages and Walton. This will be vigorously contested. The Charnwood Borough Committee Meeting to consider airport issues has been confirmed for 8th January and all Parish Councils have been invited.

**Dog Glove Dispenser.** The County Council have agreed the Melton Road/Huntingdon Close location and formal application has now been made for the necessary licence.

**Replacement Trees, Springfield Close.** Mr Paul Sutton has now planted the young Rowan and Bird Cherry trees, at a cost below estimate. A letter will be sent thanking him for his endeavours.

**Litter Bins.** The bin at Burton Village Centre has now been replaced as promised. A new bin was requested at the St Philips Road bus stop and transfer of an existing bin to the Springfield Close stop. Both jobs were carried out within a few days and a letter of thanks has been sent to the Charnwood Cleansing Manager.

**Activities at Prestwold Hall.** A Burton resident, Mrs Kenney, has sent a copy of her letter to Environmental Services regarding loud amplified noise disturbing sleep until 3.15 on a Sunday morning. It was agreed to send a letter in support to the Borough.

**Unauthorised footway work on Seymour Road, Burton.** The County Council have been unable to trace who carried out this work which consists of a steep ramp from the road to the driveway of a house recently vacated. This has left the footway with a dangerous incline and it is expected that the Council will reinstate the footway - they would like to charge the job to the perpetrator, if they can identify him!

**Sunnyside Pig Farm, Burton.** A further complaint has been received about waste material piling up. The Enforcement Officer visited last week and a decision whether to proceed will be taken in a week or two.

It was noted that an oil drum at the entrance to the farm is overflowing with litter and the Cleansing Department will be asked to collect.

**Collection of 'Green' garden waste.** The Borough are looking for suitable stocking points for their green bags and it was decided to ask Wolds Convenience Store if they would be interested.

**Parking in Prestwold.** Mr Moyle advised that new residents are parking in such a way as to block the footway in Prestwold Lane, day and night. Andrew Granger & Co will be asked to intervene.

### 13 FINANCE

A budget will be prepared for the next meeting, in order to determine the required Precept for the coming year. Non-recurring items to be included are election expenses, removal of the lime tree at the Burial Ground, a bus shelter and the Parish Plan contribution. A 50% increase in insurance premium will be assumed.

### 14 CHEQUES

It was proposed Mr Sharpe, seconded Mrs Saunders and carried that the following cheques be authorised:

*k.e. Longman*

drawn since last meeting:

Flair	Jubilee plates	449.44
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for signature tonight:

K W Davies	salary/expenses	267.23
Staples	ink cartridge, paper	34.41
P Sutton	replacement trees	39.96

## 15 PUBLICATION SCHEME

The Council is required to provide details of its proposed Publication Scheme to the Information Commissioner by 31st December. A model scheme has been produced by the Commissioner and it was proposed Mr Sharpe, seconded Mrs Saunders and carried that the core classes of this be adopted together with optional documents relating to agendas and supporting papers, circulars and newsletters, and information relating to the Burial Ground. Details will be made public once the Commissioner has approved these proposals.

## 16 MISCELLANEOUS

**The Register of Electors 2003** has been received showing total electorate 881 (up 31), comprising Burton 790 (up 20), Cotes 31 (up 3) and Prestwold 60 (up 8). Most of the increases are due to the new apartments at Burton Hall and increased occupancy at Prestwold Hall.

The AGM of **Action for a Better Charnwood** was noted. Wymeswold Council advise that they have enquired about **BT Broadband services** and learned that expressions of interest are needed from 200 subscribers with '88' telephone numbers. About 50 have so far registered via the Internet and it was agreed to publicise this opportunity locally after further consultation with Wymeswold.

## 17 PRESS RELEASE

This will refer to the death of Mr Alan Howe, current traffic news, the bus shelter, tree issues, the Airport 'Daventry 2' proposals, litter bins and the Publication Scheme.

On completion of business and after a short public session, the Meeting closed at 10.07 p.m.

*K. G. Loggan*

**MINUTES of a Meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in the Village Hall, Burton on the Wolds on Tuesday 12th November 2002, commencing 7.30 p.m.**

**Present:**

Mr K E Topham (Chairman)

Mr D Minkley

Mrs R Saunders

Mr I Sharoe

Mrs L Spicer

K W Davies (Clerk)

**In attendance:** Mr A Kershaw (County Councillor) - items 1/4  
Three Local Government Electors

**1 APOLOGIES FOR ABSENCE**

Mrs D Edmonds (travel difficulties). Mr R Movie (business).  
Mrs M Pickford (family business).

**2 MINUTES OF THE LAST MEETING**

It was proposed Mr Minkley, seconded Mrs Saunders and carried that the Minutes of the 8th October meeting be accepted as a true and correct record and that the Chairman sign them accordingly.

**3 MATTERS ARISING**

**Prestwold Notice Board (Item 3).** The motorist who demolished the board. James Smith of Barrow upon Soar has been invoiced for the cost of repairs but has not responded. The Clerk will follow up.

**Joint Councils Meeting 9.10.02 (Item 15).** Minutes will be circulated when received. Burton will host the next meeting on 22nd April next.

**4 TRAFFIC/HIGHWAYS**

The new bollard/safety rail scheme has been installed at Fountain House corner. Fluorescent paint is to be applied to the tops of the bollards. Mrs Pickford had asked that, in her absence, the following be read: "I am pleased that people can walk safely along the pavement but I feel that the whole arrangement is ugly. It is a great shame that the previous arrangement could not be adapted or altered so that it remained in keeping with how we are trying to represent our village. As I drive through the village now, through the 'forest of road signs' and then see the 'quay-side capstans' at the junction I feel that it is no longer elegant but a mess."

*K.E. Topham*

Since the last meeting there has been correspondence with Mr Kuziara of the County TPI, Andy Reed MP, the Police at Quorn and at St John's, and with the Safety Camera Scheme. Mr Kuziara has arranged for Chris Clarke to come to Burton later this week to discuss various possibilities. Cllr. Kershaw will also attend. Mr Kuziara's letter had been on the lines indicated at the last meeting and a reply was sent challenging the statement that "I can see no straightforward solution in the foreseeable future" to the request for a weight restriction on the B676. Andy Reed states that he is still happy to pursue the camera issue and will be asking a number of Parliamentary Questions on the matter in the next Parliamentary session. Correspondence between Mr David Phillipson and the County Council will be circulated.

It had been noted that some school buses were still not using the new stops and Mr Watters has confirmed that they were all sent full details. He will give them a strong reminder. If the problem persists, letters will be sent to the County and to Humphrey Perkins School.

The Chairman had attended a meeting of the British Gypsum Liaison Group on 30th October. Whilst there was little of direct interest to us, it was interesting to hear that the cost of a speed camera to monitor Pawdy Lane was quoted as £30,000.

Mrs Saunders had attended a meeting of the Charnwood Safety Committee at which it was stated that Sileby now have a permanent speed indicator on the outskirts. The Clerk will get details.

There is no news of the replacement safety rail on Seymour Road and this will be followed up.

The latest letter from BURSAG was noted and will be circulated. They are concerned about the situation outside the Primary School and the Clerk will let them have sight of previous correspondence with the County on this subject. It is believed that a child has been hit by a vehicle when leaving school recently. Cllr Kershaw advised that trials with 20 mph speed limits are being conducted at 17 schools in the County.

A marginal reduction in speed is believed to have occurred following installation of the count down signs on Loughborough Road but a proper evaluation is required. It is understood that the County will carry this out.

The Highways Agency have an exhibition related to issues concerning the A46 at the Willoughby Lodge Hotel on 17th December. The Clerk will attend.

The Playing Field sign on Barrow Road has again been displaced and this will be reported.

The clerk will obtain brochures for standard bus shelters with a view to securing grant support for the Springfield Close location.

## **5 PLANNING**

**Proposed Brook Street/Melton Road Housing Project.** A Charnwood Cabinet Minute accepting the Planning Inspector's modifications to the local Plan in this regard notes "a paragraph be inserted to provide for traffic calming measures to be the subject of negotiation with the developer." A letter will be sent reiterating our wish to be involved in this process and to see the entrance located further east.

**P/02/2921 - change of use and conversion of first floor store at Land's Restaurant. Melton Road. Burton.** No objection had been raised to this consultation which required a reply by 5th November.

**P/02/3123 - removal of Condition 7 of P/01/2904 re restoration of access to Prestwold Lane from Wymeswold Airfield and P/02/3124 - formation of agricultural road at Wymeswold Airfield.** No objections will be raised to either of these.

*Items 6 & &7 were taken after Item 13 in case Mrs Edmonds could be then be present.*

## **6 PARISH PLAN**

The Grant Application to the Countryside Agency must go forward in the name of the Parish Council and the Clerk is working with Ms Hazel Fish and Mr Tony Edmonds to prepare this. Assuming that this is successful, the Council will hold the grant, funding the Steering Group as necessary.

A new publication on Parish Transport grants, 'Get your Community Moving' has been received and circulated. The Joint Councils are pursuing this subject but without urgency - they have invited an RCC speaker next April. Details will be passed to the Steering Group since there is a clear overlap with topics under investigation by them. Details of an 'Action for a Better Charnwood' seminar on related matters in Sileby on 23rd November will also be passed on to them.

## **7 VILLAGE HALL**

A written report from Mrs Pickford was read. The new clock has been defaced by vandals at Halloween, leaving stains streaked down the face. Initial attempts at cleaning do not appear to have been successful.

Oakdale Tree Surgery have quoted £75 for reshaping the thorn tree. A further quotation is awaited from Soar Valley Tree Services.

## **8 BURIAL GROUND/ALLOTMENTS**

G & J Lambert are working on the mole problem.

Mr Tom Dijkstra obtained a special price from Louahborouah University for a soil test but it was still £180. Instead, he is willing to carry out rudimentary tests himself and this was agreed.

Oakdale quote £500 to remove the dead lime tree and the initial verbal indication is that Soar Valley will be about the same. There is no budget for this work in the current year. Mr Paul Sutton, our Tree Warden agrees that there is no immediate danger but advises that the matter cannot be deferred indefinitely given the proximity of the dead tree to Melton Road. It was agreed that no action be taken this financial year.

## **9 PLAYING FIELD**

Mrs Saunders advised that the PFA is supporting a request from the Cricket Club to extend and improve the Pavilion. The estimated cost is £25,000 and the Cricket Club believe that they can finance this, with considerable grant aid which they hope to obtain. Both the Pavilion and the land on which it stands are owned by the Parish Council. It was proposed Mr Minkley, seconded Mr Sharpe and carried that permission be given to extend the pavilion along the lines indicated, which would include larger changing rooms, tea room and showers.

A new picnic table is on order, financed by the Playgroup.

Quotations for maintenance of the Playing Field and other open spaces in 2003 will be obtained from G & J Lambert and from at least two other contractors. In addition, the contract will be advertised on the Notice Boards. References will be sought from those quoting.

## **10 GOLDEN JUBILEE**

The plates are awaited from the suppliers and the Jubilee book is at the printers.

## **11 FOOTPATHS/BRIDLEWAYS**

The proof of the Parish Walks leaflet was shown to Members and met with approval. It will be suggested that the County withhold distribution until next Spring to maximise the impact.

## **12 ENVIRONMENT**

**East Midlands Airport.** The Chairman reported on recent AARPC deliberations. Letters have been received from a number of organisations and individuals outside our parishes urging rejection of the expansion proposals. The Department for Transport questionnaire on Future Development of Air Transport will now be completed with emphasis on no second runway at East Midlands, more attention to environmental issues

including noise and night flights, and growth managed by withdrawal of fiscal concessions to operators.

There has been no response from the Airport to our concerns about the 'Daventry 2' departure route proposal. They will now be asked to confirm that our comments will be forwarded to the Civil Aviation Authority in the event of an application being made, with a copy to the CAA.

**Dog Glove Dispenser.** Mrs Saunders has received consent from the householders on either side of the Huntingdon Close footpath to location of the dispenser there. It was proposed Mrs Saunders, seconded Mr Minkley and carried that the Dispenser be purchased and funded from the balance of the George Harvey bequest. The basic model is green in colour. The Clerk will initiate the procedure required by the County Council to obtain permission.

**Replacement Trees, Springfield Close.** Mr Paul Sutton has everything to hand and planting of a bird cherry and a rowan will be undertaken as soon as the weather improves.

**Balancing Lagoon, Melton Road.** Mr Norman Perkins of the Borough Council has promised to revert regarding the requested maintenance.

**Flooding, Stanford Lane, Cotes.** Charnwood Environmental Health have not as yet responded to our concerns about the septic tank overflow.

**Boundary Wall, 57-63 Melton Road, Burton.** The Charnwood Principal Building Control Surveyor has decided that the wall in front of Nos. 59 & 61 (only) is dangerous and should be taken down. They are serving notice on the occupiers to that effect with seven days notice to remove.

### 13 FINANCE

There is a slightly higher than anticipated balance of £386.69 in the **George Harvey Bequest** after purchase of the flags, the pavilion clock and installation of floodlighting for the Village Hall clock but before purchase of the dog glove dispenser (see [12] above). The flags were handed over to Mrs Staples on behalf of the Village Hall Committee.

At the suggestion of the Returning Officer, an amount of £700 will be included in next year's budget for election costs. Members were asked to bring forward any 'non-standard' budget items to the next meeting so that next year's budget can be drawn up for approval in January.

The audit for this year is not yet finalised, nothing having been heard from the new auditors - other local Parishes are having the same experience.

## 14 CHEQUES

It was proposed Mr Sharpe, seconded Mrs Saunders and carried that the following cheques be authorised:

drawn since last meeting:

J Saunders	N/Watch copies	35.84
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to be signed tonight:

K W Davies	salary/expenses	326.31
G & J Lambert	maintenance etc.	161.33
Leics. Playscape	picnic bench	452.38
J P Electrics	floodlighting	173.40
Midland Flagpole	2 flags	87.77

## 15 MISCELLANEOUS

**A Model Publication Scheme** has finally been produced and the Clerk will analyse it and produce a Scheme for adoption at the next meeting.

**The APLC e-mail facility** is now available for us and it was agreed to take advantage of this.

**The Charnwood Design Awards** short list was due to be announced in August (we had entered the Millennium Garden). There has been delay and it may be towards the year end before we hear anything further.

No action had been considered appropriate to consultations on the **Wymeswold Village Design Statement**. **Brown Tourism Signs** (Formula One Indoor Karting of Wymeswold Industrial Estate have applied for signs) and the **Revised Economic Strategy for the East Midlands**. Grants are available for **Twinning** and it was decided to check for any interest through the Press Release. **The County Community Strategy** has been issued to members and will be offered to the Parish Plan Group.

## 16 PRESS RELEASE

This will cover traffic issues, the Pavilion proposals, Ground maintenance quotations, Jubilee souvenirs, the dog fouling dispenser, footpath leaflet, Springfield Close trees and twinning.

## 17 PUBLIC SESSION

There were no matters referred forward from this short session.

There being no further business, the Meeting closed at 9.35 p.m.

**MINUTES of a Meeting of the ~Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday 8th October 2002, commencing at 7.30 p.m.**

**Present:**

Mr K E Topham (Chairman)

Mr D Minkley

Mrs M Pickford

Mrs R Saunders

Mrs L Spicer

K W Davies (Clerk)

**In attendance:** Mr R Shields (Borough Councillor)  
Mr A Kershaw (County Councillor) - items 1 - 4  
15 Local Government Electors

**1 APOLOGIES FOR ABSENCE**

Mrs D Edmonds, Mr R Moyle, Mr I Sharpe (all business)

**2 MINUTES OF THE LAST MEETING**

It was proposed Mrs Saunders, seconded Mrs Spicer and carried that the Minutes of the 10th September meeting be accepted as a true and correct record and that the Chairman sign them accordingly.

**3 MATTERS ARISING**

**Prestwold Notice Board (Item 3).** Cornhill Insurance have paid £13.84, being the balance over their excess but the Police have not yet responded with the name of the offending motorist to enable the balance to be invoiced to him.

**4 TRAFFIC/HIGHWAYS**

A negative response has been received from the Leicester, Leicestershire & Rutland Safety Camera Scheme to the request for a camera site in Burton. This cites central government guidelines and the lack of a history of speed related accidents and asserts that cameras are a last resort as a means of reducing speed.

The Chairman summarised recent incidents at Fountain House corner where the situation has got worse with several vehicles bursting multiple tyres and becoming immobilised with severe traffic holdups in consequence. These have been detailed in correspondence to Mr Jamieson, Director of Highways at the County Council and also to the Police. Councillor Kershaw confirmed

*K.E. Topham*

that the County Council accept that the scheme is not working as intended and are contacting the bollard suppliers. They consider that the problem of lorries stranding is exacerbated by the speed of vehicles approaching in the opposite direction. They intend to rectify the bollard problem as first priority and then to address the speeding problem.

The Chairman commented that speed is not the problem here. That is a separate issue that should be addressed by cameras. The Clerk reported on a conversation earlier in the day with Mr Kuziara. A letter is on the way confirming that the kerb line will be left where it is but that, as a matter of urgency, bollards of a different profile will be set a little further in, together with a new length of safety rail. This letter will also confirm that the cost of diverting the B676 via Pawdy Lane etc is prohibitively expensive and that the alternative suggestion of diversion via the A46/Western bypass is not an option. Councillor Kershaw advocates that this latter option be pursued again when the Loughborough Epinal Way extension, now getting underway, is complete. It was agreed to await Mr Kuziara's letter before taking further action. Mrs Saunders queried whether the black colour of the bollards might be a contributory factor. The meeting was then adjourned to allow members of the public to comment on the recent problems.

On the resumption it was reported that Mr Mark Watters of the County Council has promised to direct school bus operators to use only the prescribed stops. Mr Lorimer, the Highway Engineer, is looking at the replacement of the Seymour Road safety rail. The 30 mph 'countdown' signs have now been installed on Loughborough Road. The latest BURSAG report from Mr Hindley was read and will be circulated.

## 5 PLANNING

**Proposed Brook Street/Melton Road Housing Project.** Councillor Shields advised that the Charnwood Cabinet had accepted the Planning Inspector's modification as regards this site with negotiated support for the school and, at his insistence, related traffic calming. It is not clear whether the last Planning Application is still on the table or whether a new Application will now be lodged. A letter from Dr Jocelyn Wishart of Brook Street was read but it was felt that no action is appropriate until definite proposals are put forward.

**P/0-2/2462 - erection of Agricultural Building at Manor Lodge Farm, Burton (Mr R E Staples).** This application falls under the Agricultural Development Determination and no response is required.

**P/02/2780 - retention of use of land as residential curtilage, rear of 23 Seymour Road, Burton (L Melbourne).** This retrospective application incorporates part of the public footpath and it was agreed to object since it is already subject to Enforcement investigation and could be seen as a precedent for other householders.

*K. G. L. Thomas*

**Enforcement Cases.** It was noted that, in addition to the above item, the Borough have been notified of three distinct breaches as regards Wymeswold Airfield permissions.

**Public Speaking at Plans Committee meetings.** The Borough invite comment on this experiment but none was felt appropriate since the Parish has not availed itself of the opportunity.

## 6 PARISH PLAN

Mrs Edmonds sent word that the inaugural public meeting had been well attended and that, as a result, a steering group has been set up which had its first meeting on 24th September. Chair will be Mr Tony Edmonds, Minutes Secretary Mrs Barbara Stead and Treasurer Mr David Phillipson. A further meeting has been arranged to proceed with formulation of a questionnaire. The Clerk will liaise with the Group with a view to formulating a Countryside Agency grant application.

## 7 VILLAGE HALL

Details of a new FLAG environmental grants scheme, along the lines of LEAF which supported our Millennium project, have been received from the County Council and will be passed over to the Management Committee.

Our Tree Warden, Mr Paul Sutton, feels that trimming of the thorn should be undertaken only by a qualified tree surgeon. Oakdale Tree Services advertise in the 'Link' and the Clerk will contact them.

Mrs Pickford reported that the outside tap is vandal proof because it can be turned off from within the Hall. A key will be supplied to G & J Lambert. Fund raising efforts are being launched to raise money for repairs to the roof and also requirements for disabled access. Evening computer courses have been relaunched.

## 8 BURIAL GROUND/ALLOTMENTS

A letter from Charnwood Environmental Services contends that their mole trapping was effective and that moles have since returned. In the circumstances it was agreed to pay their invoice and ask G & J Lambert to take on the job, since the situation is now worse than ever.

After consultation with Mr Paul Sutton, it was felt that it would be more cost effective to ask Mr Tom Dijkstra to carry out a soil test, since he is competent to do so.

The Severn Trent Water problem has been satisfactorily resolved by a bill for £27.82 covering the last eighteen months.

K.E. Johnson

## **9 PLAYING FIELD**

Mrs Saunders advised that RoSPA require a safety surface for the multiplay equipment which will be extremely costly to install. She will make further enquiries to see whether this can be circumvented.

## **10 GOLDEN JUBILEE**

After discussion, it was proposed Mr Minkley, seconded Mrs Saunders and carried that a hamper to the value of £25 be purchased in recognition of Mr Brian Rowell's efforts. The Chairman reported that 50 souvenir plates have now been ordered. This lower than expected number will increase the unit cost and may lead to the Council being asked to contribute a further £100.

## **11 FOOTPATHS/BRIDLEWAYS**

The I3 Brook Street footpath was cleared by Lamberts after complaints of it being overgrown. A works map has been received from the County and will be circulated. The draft footpath leaflet is now ready and should be received very shortly.

## **12 ENVIRONMENT**

**East Midlands Airport.** The subcommittee set up by the AARPC, on which the Chairman sat, is recommending endorsement of the proposed new Airport between Coventry and Rugby rather than a second runway at East Midlands.

A letter from the Airport Managing Director proposes amendments to departure routes which would see some aircraft which presently are routed to the west of Prestwold and Burton (those bound for Amsterdam, Brussels etc) taking a new route directly overhead. It was agreed to express the strongest opposition to this proposal and to enquire about the formal process which is to be followed.

Councillor Shields advised that the Charnwood Health & Public Protection Scrutiny Committee meeting which we are to attend will not be until January.

**Dog Glove Dispenser.** A letter from Mr Lorimer, County Assistant Divisional Engineer, was read outlining the procedure to be followed. Mrs Saunders will seek the agreement of the residents on either side of the Huntingdon Close footpath to locating the dispenser there.

**Litter Bin in Burton square.** Mr Cameron of the Borough Council has agreed to replace the existing bin with a black plastic bin of similar design.

**Replacement Trees, Springfield Close.** Mr Paul Sutton has this in hand.

**Balancing Lagoon, Melton Road.** Mrs Saunders has ascertained that Severn Trent Water now insist that they do not own the lagoon and will not therefore maintain it. The Clerk will ask the Borough Council to take this on.

**Flooding, Stanford Lane, Cotes.** Mr Graham Marsh of the County Highways says that the gullies have been checked as clear but that there is a blockage causing seepage from a manhole near the post box. This is believed to be from a septic tank and it is the owner's responsibility to clear it. It was agreed to ask Environmental Health to intervene.

**Boundary Wall, 57 - 63 Melton Road, Burton.** Mr Andy Calvert, the Charnwood Building Inspector is now on long term sick leave. It was agreed to take the matter up at a higher level.

## 13 FINANCE

The half year financial summary was distributed to Members and a copy is attached to the original Minutes.

A summary of expenditure to date on the **George Harvey Bequest** was distributed including quotations for floodlighting, flags and the Pavilion Clock. It was proposed Mrs Pickford, seconded Mr Minkley and carried that this be approved. Mrs Saunders passed round the design drawing for the clock.

## 14 CHEQUES

It was proposed Mrs Saunders, seconded Mrs Pickford and carried that the following cheques be authorised:

### drawn since last Meeting

E & B Plumbing	V/Hall heating	8770.43
----------------	----------------	---------

### drawn tonight

K W Davies	salary/expenses	324.89	-
G & J Lambert	maintenance	107.34	-
Good Directions	pavilion clock	481.16	-
Severn Trent Water	pavilion	12.60	
"	burial ground	27.82	
Staples	ink cartridges	23.49	
AARPC	admin costs	5.00	
Charnwood Env..	mole catching	70.00	
K E Topham	out of pocket expenses	18.64	

see below for Clerk's salary item.

*k.e. Topham*

## **15 MISCELLANEOUS**

The local **Joint Councils** meeting will be held tomorrow in Willoughby. Meetings of the Charnwood **Standards Committee**, the Charnwood **Strategic Partnership Forum** and the **East Midlands Development Agency** were noted, as were the Charnwood Christmas Events and a circular letter from Loughborough Volunteer Centre. The adoption of the Leicestershire, Leicester and Rutland Waste Local Plan was also noted.

## **16 PRESS RELEASE**

This will feature the latest traffic and airport news, updates on the George Harvey bequest and Golden Jubilee and a further plea to dog owners to clear up.

## **17 PUBLIC SESSION**

There were no comments or questions.

## **14 cont. Clerk's salary**

The Meeting went into closed session to discuss the Clerk's salary. It was agreed to advance the Clerk to the final stage of the salary scale, SCP21, and to accept the joint recommendations of the National Association of Local Councils and the Society of Local Council Clerks as regards salary in three stages, from 1st April to 30th September 2002, from 1st October 2002 to 31st March 2003 and from 1st April 2003 to 31st March 2004.

There being no further business, the Meeting closed at 10.00 p.m.

## COMPARISON TO BUDGET

		<u>Budget</u>	<u>Actual</u>	<u>Balance o/s</u>
<b>RECEIPTS TO 30.9.02</b>				
Rate precept		8,500.00	8,500.00	-
Allotment rents		260.00	280.00	(20.00)
Footpaths		200.00	-	200.00
Burial Ground		200.00	-	200.00
Bank Interest		250.00	85.00	165.00
Miscellaneous		10.00	5.00	5.00
Unplanned income	A		<u>13,943.00</u>	<u>(13,943.00)</u>
<b>TOTAL INCOME</b>		<b>9,420.00</b>	<b>22,813.00</b>	<b>(13,393.00)</b>
<b>PAYMENTS TO 30.9.02</b>				
Clerk's salary	B	2,520.00	1,200.00	1,320.00
Clerk's travel		200.00	61.00	139.00
Office accommodation		350.00	175.00	175.00
Insurance premium	C	750.00	945.00	(195.00)
Telephone rental		180.00	83.00	97.00
Telephone calls		50.00	26.00	24.00
Postage		50.00	28.00	22.00
Stationery, etc.		360.00	303.00	57.00
Subscriptions		310.00	276.00	34.00
Audit fee		260.00	50.00	210.00
<b>SUB TOTAL ADMIN</b>		<b>5,030.00</b>	<b>3,147.00</b>	<b>1,883.00</b>
Playing Field	D	2,050.00	2,286.00	(236.00)
Village Hall		1,350.00	1,103.00	247.00
Open spaces		825.00	570.00	255.00
Miscellaneous		100.00	52.00	48.00
unplanned expenditure	E		<u>6,417.00</u>	<u>(6,417.00)</u>
<b>TOTAL EXPENDITURE</b>		<b>9,355.00</b>	<b>13,575.00</b>	<b>(4,220.00)</b>
<b>SURPLUS OF INCOME OVER EXPENDITURE</b>		<b>65.00</b>	<b>9,238.00</b>	<b>9,173.00</b>
BANK STATEMENTS at 30.9.02:				
Current a/c		1,000.00		
Reserve a/c		12,114.15		
Capital a/c		12,693.33		
			<u>25,807.48</u>	

## COMPARISON TO BUDGET, SEPTEMBER 2002

### Explanatory Notes

A Unplanned Income consists of:

£ 6003 Jubilee income (including £5000 grant) - see also Note E below.  
7409 from VHMC for central heating - paid to supplier on 1st October.  
531 PFA revenue to offset expenditure - see Note D below.

£13,943  
=====

B Clerk's salary has been paid at last year's rates - new rates still awaited.

C Insurance is 28% uplift on last year, including additional items.

D PFA gross £2286 is reduced to £1755 after £531 revenue offset, Note A.

E Unplanned expenditure consists of:

£ 1415 Millennium Garden and opening funded by grants received last year.  
355 Flagpole funded by George Harvey bequest.  
4337 Jubilee expenditure funded so far by Grant - to be adjusted.  
141 replacement photocopier  
89 repairs to Prestwold Notice Board  
80 photocopying Annual Report.

£ 6417  
=====

KWD 7.10.02

**MINUTES of a Meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday 10th September 2002 commencing at 7.30 p.m.**

**Present:**

Mr K E Topham (Chairman)

Mrs D Edmonds

Mr D Minkley

Mr R Moyle

Mrs R Saunders

Mr I Sharpe

Mrs L Spicer

K W Davies (Clerk)

**In attendance:** Mr R Shields (Borough Councillor), Items 1 - 6  
Mr A Kershaw (County Councillor), Items 1 - 6  
Five Local Government Electors

**1 APOLOGIES FOR ABSENCE**

Mrs M Pickford (family business)

**2 MINUTES OF THE LAST MEETING**

It was proposed Mr Minkley, seconded Mr Sharpe and carried that the Minutes of the 13th August meeting be accepted as a true and correct record and that the Chairman sign them accordingly.

**3 MATTERS ARISING**

**Prestwold Notice Board (Item 3).** This has been repaired by G & J Lambert at a cost of £88.84. There is an excess of £75.00 on the insurance policy. It was agreed to claim above this excess and to locate the driver who caused the damage through the Police and invoice him with £75.00.

**Parish Transport Grants (Item 17).** It has been established that the scheme runs until March 2004.

**4 TRAFFIC/HIGHWAYS**

There has been no response as yet from the Safety Camera Scheme. Cllr Kershaw has spoken to Mr Phil Preston about this but received no encouragement; the usual lack of serious/fatal injuries being quoted.

*K.E. Topham*

There have been a number of incidents where vehicles have impacted the new bollards at Fountain House corner, Burton, often bursting tyres. The safety rail has sustained damage on several occasions. At the Chairman's instigation, a letter has been sent to Mr Bruce Jamieson, newly appointed County Director of Highways, Transportation and Waste Management drawing attention to these incidents, reiterating the history of problems, concluding that the only effective solution is diversion of the B676 and asking that this be prioritised.

A letter from Mr Simon Lawrence dated 22nd August apologises for lack of progress on the diversion request due to staff resources being allocated elsewhere though indicating that a new member of the team will treat the study as a priority within the next couple of months. Mr Lawrence has passed the request for a replacement safety rail in Seymour Road on to Mr Lorimer in Melton.

The westbound bus stop at Hall Drive has been replaced by two stops, one at Melton Road/St Philips Road and the other at Loughborough Road/Springfield Close. However, it appears that school buses are still using the Hall Drive stop and this will be reported to the County Council, as will the unofficial eastbound school stop at Sowters Lane.

Cllr Kershaw advised that the new 30 mph approach signs on Loughborough Road, Burton should be installed by the end of the month. The present 30 sign at this point is obscured by trees and the Chairman undertook to attend to this.

A brief letter regarding BURSAG activities will be circulated. The A6006 through Wymeswold will be closed for two weeks from next week, with diversion via Burton and Prestwold.

## 5 PLANNING

**P/02/2160 - erection of detached garage and store at 233 Melton Road, Burton (Mr & Mrs R M Powell).** This Application had been dealt with since the last meeting and no objection raised.

**P/02/2221 - four houses and garages adjacent to Burton Hall (SGI Ltd).** A summary had been circulated with the Agenda and further notes were now passed to members. Since there is no material change from the previous Application, which was refused, similar objections will again be registered.

**Inspector's Report on proposed Modifications to Charnwood Local Plan.** This document, dated August, recommends that Charnwood identify a further 500 dwellings and suggests that 45 of them should be on the Brook Street/Melton Road site in Burton. Cllr Shields advises that the Borough will consider the Report in early October.

L.E. Logan

A circular letter from DEFRA and the Office of the Deputy Prime Minister advises that, whatever changes in procedures are pending, Parish Councils will not lose their right to be notified of any relevant planning application.

Mrs Saunders advised that fencing had been erected at the end of Seals Close, presumably to deny any assumed right of way across land which may again be earmarked for development.

## 6 PARISH PLAN

Every household in Burton has been notified of the meeting on Thursday. Assuming there is sufficient interest, the next stage will be to hold a meeting of those wishing to join the steering committee.

## 7 VILLAGE HALL

A tap for watering the Garden has been installed but the Chairman felt that this was not satisfactory and requested that it be replaced by a key operated tap, as originally specified.

The Management Committee consulted the Clerk/Chairman about gas supply and it was felt that Powergen would be the best choice. Costs will be monitored in the coming months.

Mr Julian Simpson, LCC Arboricultural Officer met with Mrs Linda Sutton and the Clerk to look at the Cockspur Thorn tree. He feels that it should not be heavily pruned. Subsequently George Walker Tree Care Ltd submitted a quotation of £125.00 to lightly trim the crown, falling to £95.00 in future years. It was felt that this was too expensive and, subject to our Tree Warden's views, that G & J Lambert be asked to quote.

A letter from the Pre-School Playgroup asks permission to plant a small slow growing tree, such as a Japanese Maple, in the Garden to commemorate the Queen's Golden Jubilee. It was felt that this might not be possible given that the Garden has been carefully planned and there is no unused space. Again, the Tree Warden will be consulted.

An invoice for central heating and the tap totalling £7408.88, pre VAT, had been passed over by the Committee, together with a cheque for that amount. Mrs Edmonds advised that Awards for All had turned down the grant application as all their funds were allocated, with the result that the Committee's reserves have fallen to about £1500.

A candidate has come forward to operate the Post Office. A Jazz Evening is to be held on 2nd November.

## **8 BURIAL GROUND/ALLOTMENTS**

There has been no response from Charnwood Environmental to our letter about moles and the £70.00 payment is still withheld. They will be given seven days to respond.

Mr Julian Simpson looked at the dead and dying trees at the Burial Ground and recommends a soil test to check for contamination. He advises that the Forestry Commission could undertake this and the Clerk will obtain a quotation.

A bill for £77.14 has been received from Severn Trent Water for the burial ground, supposedly covering six months to July 2001- the previous bill was £8.08. This has been queried with the suppliers who say that a new seal was fitted in August this year because of leakage. They have undertaken to take a fresh reading and revert.

## **9 PLAYING FIELD**

A second mini soccer goal has been purchased and it was agreed to add this to the insurance inventory.

## **10 GOLDEN JUBILEE**

The Chairman drew attention to the enormous amount of voluntary work put in by Mr Brian Rowell, particularly in preparation of the souvenir book which is nearing completion. He asked that Members consider, before the next meeting, how this could be recognised.

Sales of the commemorative plates have been somewhat disappointing with only 42 orders taken. This has implications for the production cost; more details should be available next month.

## **11 FOOTPATHS/BRIDLEWAYS**

No action was taken to clear Footpath H98A (not A60 as shown in last month's Minutes) as the crop was harvested, leaving reasonable field edge access.

There has been no news of the footpath leaflet and an update will be obtained for the next Meeting.

## **12 ENVIRONMENT**

**East Midlands Airport.** Following the last AARPC meeting, the Chairman agreed to serve on a sub-committee which will consider the DoT Future Development proposals.

*K.E. Yorham*

Confirmation has been received that we will be invited to send a representative to the Borough Health and Public Protection Scrutiny Committee when it discusses the Airport.

**Dog Glove Dispenser.** The Borough have agreed that they will empty the bin from a central location in Burton. After discussion, it was felt that a more suitable location would be at the Melton Road/Huntingdon Close footpath and the Clerk will enquire of the County Council, whose land it is.

**Litter Bin at Melton Road/Seymour Road.** The Borough will inspect this shortly.

**Tree Replacement, Springfield Close.** Mr Julian Simpson has made various suggestions, following his visit to Burton. He has quoted for various species but the prices were felt to be high. The County have no funds remaining for planting this year and the Parish would be expected to pay. Our Tree Warden, Mr Paul Sutton, believes he could arrange purchase of two Bird Cherries at around half the price, £25/30 each including stake, tie mower guard and mulch. He will be asked to confirm this.

**Balancing Lagoon, Melton Road.** A response is still awaited from Severn Trent Water regarding maintenance.

**Flooding, Stanford Lane, Cotes.** The County Council had promised to test the drains with a jetter this week. Mrs Spicer advised that they came out yesterday but had been unable to raise the inspection cover. Their promised response is eagerly anticipated.

**Open Space, St Philips Road.** Charnwood Legal Services advise that the transfer of land was completed last week. They have been asked to pass on the good news to those who will arrange maintenance.

**Fireworks at Prestwold Hall.** Complaints have been received from pet owners about Saturday night displays of which no warning was given. The function manager will be asked to supply pre-advice which can be posted on Notice Boards.

## 13 FINANCE

**George Harvey Bequest.** The low cost Union flags obtained for the Jubilee have gone missing. The Clerk will obtain quotations for Union and St George's flags to fly from the new flagpole. Mrs Saunders advised that the cost of a new commemorative clock for the Pavilion would be £409.50 and it was proposed Mr Minkley, seconded Mr Sharpe and carried that this be authorised. The quotation for floodlighting the Village Hall clock has not arrived and alternatives will be sought.

## 14 CHEQUES

The following cheques were approved at the last Meeting but inadvertently omitted from the Minutes:

Staples	copier	169.20)
"-	cartridges	64.96)
"-	photocopying	96.08)
G & J Lambert	maintenance	340.25}
"-	footpaths	75.85}

The following cheque was drawn since the last Meeting:

Mrs J Beckett Jubilee Quiz Prize 15.20

The following cheques are for signature tonight:

K W Davies	salary/expenses	283.21
G & J Lambert	maintenance	863.27)
-"-	Notice Board	88.84)
M Pickford (Staples)	P/Plan fliers	7.05
Cornhill Ins.	Village Hall	601.87

All the above were approved, being proposed Mr Sharpe, seconded Mr Moyle and carried.

## 15 MISCELLANEOUS

**Village Website.** Mr Rod Ward asked whether Members would wish to have their photographs on the site but this offer was declined with thanks.

**Bus Shelter Grant.** A provisional request has been lodged but it was decided to defer further discussion for two months until the effect of changes to the westbound stops can be appraised.

A Police Issues Seminar on 2nd October and Charnwood Strategic Partnership Forum on 9th October were noted, as was a notice of LCC restructuring. A DEFRA advice regarding the Rural Services Standard, Borough Sustainability Strategy and further Ethnic Monitoring Guide will all be circulated. Details of L & R APLC Courses on Crime and Disorder and on Leisure and Recreation were noted.

The Freedom of Information Act 2000 requires Parishes to produce **Publication Schemes** which must be submitted to the Information Commissioner for approval by 31st December. The Clerk will draw up a Scheme based on current practice, for approval by the Council.

K.E. Sophaan

**16 PRESS RELEASE**

This is to include traffic news, the Burton Hall Planning Application, the Inspector's recommendation on the Local Plan, the Open Space at St Philips Road, Firework Displays, and the gas central heating at the Village Hall.

**17 PUBLIC SESSION**

There were no comments or questions.

There being no further business, the Meeting closed at 9.25 p.m.

**MINUTES of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday, 13th August, 2002, commencing at 7.30 p.m.**

**Present:**

Mr K Topham (Chairman)  
Mr D Minkley  
Mr R Moyle  
Mrs R Saunders  
Mr I Sharpe  
Mrs L Spicer

K W Davies (Clerk)

**In attendance:** Mr R Shields (Borough Councillor)  
Four Local Government Electors

*The Chairman will send congratulations on behalf of the Council to County Councillor Tony Kershaw upon his marriage to Councillor Freda Hurst.*

**1 APOLOGIES FOR ABSENCE**

Mrs D Edmonds (holiday), Mrs M Pickford (prior engagement)

**2 MINUTES OF THE LAST MEETING**

The Minutes of the 11th June meeting were signed by the Chairman as a true and correct record, being proposed Mr Sharpe, seconded Mrs Spicer and carried unanimously.

**3 MATTERS ARISING**

**Communications (Item 7).** The Annual Report had been copied and delivered by hand throughout the Parishes. Quotations had been received for glazed Notice Boards, the lowest being £665.00 for one, £1882.50 for three, plus fitting, transport etc. It was agreed to defer any decision, since there is no provision in this year's budget. The Prestwold Notice Board has been damaged by a car. This will be repaired and an Insurance claim lodged.

**4 TRAFFIC/HIGHWAYS**

A copy letter from Mr Preston of the County Council to Mr Derek Hemsley has been received, enclosing speed readings at various points in Burton. These would seem to be of little value, having been taken over one hour periods at four points on a single day in November 1999.

*K. E. Topham*

A letter, posters and leaflets have been received from the County Safety Camera Scheme. As previously noted, Burton is not covered by this scheme and a letter will be sent expressing disappointment and asking for reconsideration. The possibility of a Parish Council contribution to cost will be floated.

A number of vehicles have hit the bollards at Fountain House and some damage has already been done to the safety railings. The late positioning of the associated road signs may have been a factor, as may the fact that an important 'road narrows' sign was at first hidden by foliage. At our request, Mr Chris Clarke of the County TPI came out on 16th July and a safety audit has been conducted. As a result, reflectors have now been fitted to the bollard necks. A safety problem has been identified for bus passengers waiting at Hall Drive (westbound). Urgent consultations are taking place and the probability is that this stop will be replaced by two, one near the 'Greyhound' and one close to Springfield Close. A decision is expected by 19th August with appropriate action shortly thereafter. The school bus operators will need to be advised and it was also mentioned that the school buses are making an eastbound stop at Sowters Lane, which is not an official stop and is potentially dangerous.

A copy letter from Mr Andrew Lorimer indicates that the County can approve non standard street furniture, subject to various conditions, including that the Parish Council pays the whole cost. Meantime the safety rail outside the Village Hall on Seymour Road has been destroyed, seemingly by a car. The County will be asked whether they would contribute the cost of a standard replacement, with the Parish paying the difference for a superior rail, more in keeping with the standard now expected in the village centre.

There is no news as yet of the requested diversion of the B676.

## 5 PLANNING APPLICATIONS

The following Applications with deadlines before today had been dealt with, all without objection:

**P/02/1423 - extension to Hill View, Six Hills (Mr & Mrs Foley)**

**P/02/1567 - dormer extension at 8 St Leonards Close, Burton  
(Mr Gilmore)**

**P/02/1634 - detached garage at 1 Stanford Lane, Cotes (Mr  
Stenhouse/Ms Heslington)**

**P/02/1648 - extensions at Home Farm Barn, Prestwold**

**P/02/2030 - conservatory to rear of 10 Hall Drive, Burton  
(Mr Tomkins)**

The following was considered and no objection raised:

**P/02/2115 - formation of access from Wymeswold Lane to Wymeswold Airfield (Estate Trustees)**

No response was deemed necessary regarding a British Gypsum proposal regarding signage and speed cameras on Pawdy Lane.

A letter from the Borough Council with regard to Government proposals for planning reform will be circulated.

There were no comments on proposed modifications to the County Draft Structure Plan, recently circulated.

**6 PARISH PLAN**

Our interest has been registered with the Countryside Agency, in order to qualify for grant assistance. Up to £5000 is available, and of this the RCC will want £900 for their efforts. £250 in cash will have to be found locally and the Parish Council is minded to contribute this, subject to evidence of sufficient support from the community to make the project viable.

Mrs Edmonds has the pre-publicity for the meeting on 12th September in hand. It is not envisaged that the Clerk will play a major role in this initiative, other than handling the financial side.

**7 VILLAGE HALL**

Mrs Pickford had supplied a written report, which was read. Public computer sessions are being held on Tuesdays, there have been no applications to run a Post Office, a disabled toilet is required by 2004, the Committee are installing an outside tap, central heating is now installed and investigations are being made regarding the roof and ceiling. It was noted that provision of the tap had been left with the Chairman at the last meeting and quotations of £55.32 (before VAT) had been received for a standard bye-law compliant tap or £72.34 for a vandal proof tap with key. The Management Committee will be advised that the Council will not pay more than these amounts.

The Clerk had been approached by a resident questioning whether provision of Post Office facilities is consistent with the charitable status of the Hall and Mrs Edmonds, as chair of the Management Committee, will be advised of this.

It was felt that the thorn tree is obscuring the side elevation and clock and the Tree Warden will be consulted about trimming it.

## **8 BURIAL GROUND/ALLOTMENTS**

G & J Lambert have been reminded about the weeds on the Burial Ground hardstanding which have not yet been cleared. There is further mole activity and, in the opinion of Graham Lambert, the previous clearance was unsuccessful. An invoice for £70.00 from Charnwood Environmental is unpaid and they have been asked to complete the job before settlement is made.

Mrs Linda Sutton advises that two yews have died and a tall lime tree is in very poor shape close to the entrance. She is consulting environmental officers at the County. It was noted that a tree at the top end has also died. Severn Trent Water have advised a potential problem at the meter though no details are yet to hand. The hose from the tap is missing and will be replaced.

The usable allotments have again been fully let this year and a cheque for £280.00 received.

## **9 PLAYING FIELD**

Electricity usage has fallen and the monthly direct debit has been reduced by £2.00 to £6.50.

Mrs Saunders reported that the May Safety Inspection had designated the various facilities as low or medium risk and had found the area "particularly well maintained and attractive" which was pleasing. A requirement for a very costly safety surface below the big multi-play unit was being queried.

## **10 GOLDEN JUBILEE**

The Chairman advised that the Family Fun Day had been a big success, with both the afternoon Children's Party (attended by the Mayor of Charnwood) and the evening barbecue and dance being particularly well supported. A great many people had contributed to this success and full details are detailed in a report to the 'Link'.

Final financial details are not yet to hand but there may be a modest loss overall, despite the Awards for All grant towards the 'cultural' aspects. It had been hoped to get an additional grant for the Jubilee Plate - 100 sales are required as a minimum - and the Playgroup had included this in their application to Awards for All, which unfortunately was unsuccessful. A summary should be available next month.

## **11 FOOTPATHS/BRIDLEWAYS**

Mr McWilliam advises that surveys have been completed and maps drawn for the footpath leaflet and production should not be long now.

Mrs Saunders advised that Footpath A60 from Barrow Road to Nottingham Road is overgrown by thistles. Lamberts will be asked to clear it.

## 12 ENVIRONMENT

**East Midlands Airport.** The AARPC meeting on Thursday, which the Chairman will attend, will no doubt consider the DoT document 'The Future Development of Air Transport in the UK - Midlands', just received, which presents various scenarios for the growth of our local Airport. The assumptions are staggering with a fourteen fold increase in freight movements (most, presumably, at night) by the year 2030. Passenger traffic would increase seven fold in this period. This could require a second runway at EMA although an alternative would be a new Midlands Airport between Coventry and Rugby. The closing date for an accompanying questionnaire is 30th November. These documents will be circulated.

Minutes of the Charnwood Health and Public Protection Committee dated 2nd July were distributed, indicating that the Borough would consult with Barrow upon Soar and Quorn Parish Councils about aircraft noise. It was agreed to ask the Borough to include our Council in such discussions.

**Dog Glove Dispenser.** A village centre location is favoured. The Borough will be asked whether they would regularly empty the accompanying bin. It was noted that the large drum shaped bin at this location is in poor condition and the Borough will be asked to replace it.

**Travellers.** There was an incursion on Burton Common by a group of travellers on 30th June but they were gone next day.

**Tree Replacement, Springfield Close, Burton.** The Chairman reported that there was overwhelming support amongst neighbours for two trees to replace those lost by storm damage. Our Tree Warden, Paul Sutton, will be consulted about replacement and grants will be sought.

**Wall outside 57-63 Melton Road, Burton.** It has been reported that this low wall is bulging outwards and is a potential danger to passers by. Andy Calvert, Borough Building Inspector came out but does not consider it dangerous, though unsightly. He considers that it will not hurt anyone. There was some surprise at this opinion and Mr Calvert will be asked to put it in writing.

**Charnwood Design Awards.** We should hear towards the end of August whether the Millennium Garden has been shortlisted for the judging panel to visit.

**Crime and Disorder.** It was noted that the Countryside Agency has sent a booklet, 'Section 17 of the Crime and Disorder Act 1998 - a practical guide for parish and town councils'. A copy has been circulated.

**Balancing Lagoon.** It was noted that the frontage to Melton Road is an eyesore and Severn Trent will be asked to maintain it regularly.

**Flooding in Stanford Lane, Cotes.** Mr & Mrs Hibbins experienced flooding in recent wet weather and there appears to be a blockage in the drain. This will be reported.

**Prestwold Estate Bund.** Creation of the bund has started at the Prestwold end and already Prestwold Lane has become muddy through spillage from tipper vehicles. This will be closely monitored, as will the requirement for phasing, capping and planting.

### 13 FINANCE

The flagpole has now been erected outside the Village Hall at a cost of £355.00. The key for access to the internal halyard will be given to the Management Committee. This leaves a balance of just over £1000 from the George Harvey Legacy, with a quotation for lighting the clock awaited. It was agreed that Mrs Saunders should investigate provision of a clock in the Sports Pavilion.

The internal audit has been satisfactorily completed and the Chairman and Clerk were authorised to sign Sections 1 (Statement of Accounts) and 2 (Statement of Assurance) of the Annual Return, being proposed Mr Sharpe, seconded Mrs Saunders and carried unanimously. The Annual Return will now be forwarded to the external auditors, Messrs Hacker Young. Any members for whom Hacker Young act in a personal capacity were asked to advise them.

Appendix A to the Financial Controls had been drafted and circulated with the Agenda. It was proposed Mr Sharpe, seconded Mrs Spicer and carried unanimously that this be adopted.

### 14 CHEQUES

It was proposed Mr Sharpe, seconded Mr Moyle and carried unanimously that the following cheques, drawn since the last meeting, be authorised, Jubilee items marked 'J'

M Thorpe	band	350.00 J
Ann Harris	prize	25.00 J
Helen Rhodes	"	25.00 J
Kim Stenning	"	25.00 J
Jocelyn Wishart	"	25.00 J
P Riley	entertainer	160.00 J
M Furborough	rides	300.00 J
V Thomas	catering	1805.83 J -

K E Topham	out of pocket	71.63 J
K E Topham	prizes	21.15 J
JP Electrical	lighting	155.00)J
"	V/Hall inspection	70.00)
L Spicer	Cotes Jubilee	96.36 J
Newitts	soccer goal	238.87
yourjigsaw	gift (Somerset)	9.99
Playground Mgmt	PFA inspection	76.96
Cornhill Ins.	addit. premium	24.11

The following cheques were now authorised, being proposed Mr Sharpe, seconded Mr Moyle and carried unanimously.

K W Davies	salary/expenses	530.11
S/Trent Water	pavilion	60.13)
"	allotments	31.61)
Trevor Todd	internal audit	50.00
Concorde Flag Co	flagpole	417.13 -
Staples	ink cartridge	23.49
Leics Footpath Assoc.	subscription	4.50
Leics. RCC	"	25.00

## 15 MISCELLANEOUS

A new **Borough Council Organisation Structure** has been received and will be circulated. A bulky document from the Commission for Racial Equality, the '**Statutory Code of Practice on the Duty to promote Race Equality**' explains, inter alia, the general duty of Parish Councils and will be circulated.

Mrs Spicer had attended a meeting called by Bunny Parish Council with regard to the **99 bus service**. It is hoped that the service will be continued after expiry of a trial period. The new timetable for the **8 Bus Service** contains minor amendments but still does not show the Cotes stop. The County Council have again advised **Partnership Funding for Bus Shelters** and it was agreed to make provisional application, pending resolution of the siting of Burton stops (item 4 above).

Minutes of the **ABC Waste Group** will be circulated. There are still problems with return of '**Round Robin' envelopes**'. The **Periodical Electoral Review of Charnwood** has now been completed with no further changes. The **County Service** will be on Sunday 1st September.

## 16 PRESS RELEASE

This will cover traffic news, the Parish Plan, Jubilee items, the Harvey Bequest, the damaged Notice Board and the Government Airport document.

*F. E. Topham*

## 17 PUBLIC SESSION

Questions/comments concerned bus services, and muddy roads because of the bund construction. It is believed that a deadline is approaching for Community Transport Grants and this will be checked.

There being no further business, the Meeting closed at 9.35 p.m.

L. E. Lopman

**MINUTES of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday 11th June 2002, commencing at 7.30 p.m.**

**Present:**

Mr K Topham (Chairman)

Mrs D Edmonds

Mr D Minkley

Mr R Moyle

Mrs M Pickford

Mrs R Saunders

Mr I Sharpe

Mrs L Spicer

K W Davies (Clerk)

**In attendance:** Mr R Shields (Borough Councillor)  
Mr A Kershaw (County Councillor) - items 8 - 18  
Five Local Government Electors

*The Chairman opened the meeting by welcoming Mr Roy Kershaw, Parliamentary Assistant to Andy Reed MP, who attended at Mr Reed's request.*

**1 APOLOGIES FOR ABSENCE**

There were none, all Members being present.

**2 MINUTES OF THE LAST MEETING**

The Minutes of the 14th May meeting were signed by the Chairman as a true and correct record, being proposed Mr Sharpe, seconded Mrs Saunders and carried.

**3 MATTERS ARISING**

**Millennium Garden Opening (Item 10).** The Chairman advised that he had sent a pack of memorabilia of the opening and of the family connection with Burton to the Duke of Somerset.

**Summer Break.** It was proposed Mr Sharpe, seconded Mr Minkley and carried that the Council will take its summer break in July.

**4 TRAFFIC/HIGHWAYS**

A chart showing speed readings at various points in Burton, one of which is at the 30 mph sign on Loughborough Road, had just been received from Mr Preston's department. These are 85 percentile readings, taken on 17th

*k.s. Yer han*

November 1999 and thus of limited value. A copy will be sent to BURSAG for their interest. Mr Hemsley has sent the Council a copy of his letter to Mr Preston following from the site meeting. The Clerk has spoken to Mr Ian Lee, Project Manager of the Constabulary Safety Camera Project who apologises for not yet replying to the letter passed on to him by Mr Compton. He intends to do so within a month. Meantime he confirms that 70 sites have been identified for permanent or temporary cameras but Burton is not one of them. It does not meet Government criteria based on accident/injury statistics. He indicates that there is a little leeway for other sites where there is an identified safety risk and the opportunity was taken to urge that Burton be included in this category. They are recruiting staff and expect to get underway in August.

Mr Sharpe took the opportunity to express to Mr Roy Kershaw his view that the Government is placing disproportionate and costly emphasis on rail safety when there are far more injuries and fatalities due to road accidents, to the reduction of which funding should be directed.

The Fountain House bollard scheme was completed last weekend. The accompanying road signs are not yet in place and this has been pointed out to Mr Leatherby who has promised to chase this up. It was agreed that the new railings are attractive and harmonise well with the Garden railings. They do throw into relief the basic, utility nature of the two sets of safety rails at the Village Hall entrances and the County will be asked whether they are prepared to replace them with upgraded rails.

The Works Manager at British Gypsum Barrow, Mr Nigel Handley, has now advised the Clerk that City Transport have gone out of business and the Barrow contract has been placed with W H Malcolm, of Brookfield. This is a straight replacement which will not lead to any additional movements though Mr Handley expressed surprise that the vehicles are being seen in Burton. He promised to remind Malcolm's that the recommended route is via the A6006 to Rempstone and it does seem that, since this conversation took place on 27th May, fewer Malcolm vehicles have been seen here. It was noted that this is the first time that British Gypsum have indicated that there is such a recommended routeing and the Clerk has confirmed the conversation in writing.

Correspondence from Mr John Hindley and from BURSAG was noted, with reference to a proposal to copy their correspondence with the Council to each Councillor individually (which was agreed), to their desire to conduct a speed survey on Loughborough Road and to their last meeting. These are being circulated.

## 5 PLANNING APPLICATIONS

A response to our letter about site visits from Mr Steve Hartman, Charnwood Principal Planning Officer was read. Although it is regretted that the

L.G. Topham

opportunity for all sides to learn from each other on these occasions is no longer available, bearing in mind Cllr. Shields' advice that the process has sometimes been abused in other parishes, it was agreed to take no further action.

**P/02/1414 - dormer extensions to rear of 42 Wymeswold Lane (Mr Heywood and Mrs Gresley).** There was no objection.

**P/02/1509 - retention of retaining wall and raised flower bed at 25 Barrow Road, Burton (Mr D M Brewis).** So far only preliminary details have been received but since a response will be required before our next meeting it was agreed to raise no objection, subject to the full details when received containing no objectionable features.

**County Structure Plan 1996 - 2016.** Details of modifications have been received and will be circulated.

Councillor Shields advised that the amended **P/02/0827** and **P/02/1198**, both discussed at the last meeting, have now been approved.

## **6 PARISH PLAN**

Arrangements have now been made for the Public Meeting to be held in the Village Hall on Thursday 12th September. Ms Hazel Fish will attend and Mrs Edmonds will make the necessary arrangements to publicise the event amongst residents.

## **7 COMMUNICATIONS**

Members debated at length the paper prepared by Mrs Edmonds and some views were also expressed about points in the letter circulated by Mr Hindley on this subject. What follows is a digest of the views of each Member and also of the Clerk who requested and was allowed the opportunity to speak since he felt that his integrity and ability were being questioned:

- the paper implies unwarranted criticism of the Chairman and its Clerk. The Clerk is a paid employee and should be praised for his contribution.
- the Council's Press Releases are neutral. The proposals here would involve more labour.
- some aspects of the internal communications proposals go without saying, some are unenforceable and some impracticable.
- Councillors are elected to take decisions, not to constantly refer back to the electorate except in special cases.
- some Councillors may not wish to have their contact details on a website.

*K. E. Yip han*

- it is questionable how much interest there is in the community to justify these additional measures.
- the proposals constitute additional bureaucracy. It is of little relevance to members from our smaller communities.
- Councillors give their time freely and the tenor of recent meetings and the kind of hurtful remarks heard from the floor last month make it seem not worthwhile.
- there is a need to communicate better now that there is no shop in Burton where villagers can exchange views and the school gate and public house are the only remaining focal points.
- a derogatory remark by the Chairman in Council about a member of the public following the 'bollard' meeting was unacceptable.
- great exception was taken to the response to Mr Dijkstra in the 'Link' about which some members were not consulted.
- the Agenda should be slightly more detailed and procedures must keep pace with changes in the modern world.
- the Clerk should be trusted to attend to correspondence.
- care should be taken to agree procedures to which all members can subscribe. On a previous occasion some years ago members resigned over disagreements.
- there appears to be a campaign of denigration of this Council. The personal attack on the Member for Prestwold by an Elector at the last meeting was disgusting.
- the Council already communicates to the electorate in a number of ways, accurately and fully and nothing is concealed. The real problem is not the way the Council communicates, but the way that its affairs are misrepresented and distorted in some quarters.
- what is so wrong with the way that the Council communicates that these sweeping changes are necessary? Unless that is explained, the conclusion must be that these are unwieldy solutions to non-existent problems.
- a practical measure to improve understanding of the Council's work would be to distribute the Chairman's Annual Report to every household.

Mr Sharpe then said that there is an impression that Mrs Edmonds is using the forum of the Village Hall Committee to denigrate the Council in general

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and its Chairman in particular. He felt that this was beneath her dignity and asked her to second him in a vote of confidence in the Chairman. In the absence of assent, this proposal was seconded by Mrs Saunders and a recorded vote taken, as follows:

Mr Minkley	in favour
Mrs Saunders	in favour
Mr Moyle	in favour
Mrs Spicer	in favour
Mr Sharpe	in favour
Mrs Edmonds	abstention
Mrs Pickford	abstention

Mr Sharpe then summarised his views. The paper was hardly an example of good communication, Councillors being expected to debate it unseen at the last meeting. It contained no acknowledgment of current good practice and implied that a fresh start was needed. Although there are some practical points, others are self evident or impractical. Mrs Edmonds should identify those measures which she considers practical for the Council to vote upon.

The Chairman said that there was little evidence of demand to see Minutes. Meetings of the Council cannot be open forums. The letter to the 'Link' had been entirely factual. He would not be prepared to work to this set of proposals. He thanked members for the Vote of Confidence.

Mrs Edmonds said that no criticism of the Clerk was intended. There is much that the Council does well but recent guidance lays emphasis on consultation, and courtesy is written into the recently adopted Code of Conduct. Her paper had been triggered by the letter to the 'Link'. The tone of it alienated the community and the Council had been misled as to its formulation. The derogatory remarks referred to earlier were also a factor.

The Chairman responded that if those remarks gave offence, he was sorry. Now the Council must move on

In the final stages of debate, the following points were made:

- it appears that the paper has been presented because of two particular incidents; they are not sufficient grounds to propose wholesale changes in the way the Council conducts its affairs.
- there is a perception that the Council behaved badly over the matter of the proposed zebra crossing.
- Councillors should support the Council, not seek to undermine it.

It was agreed that the Chairman's Report be distributed and that the cost of a reinforced glass-fronted Notice Board be investigated.

## **8 VILLAGE HALL**

Copy Accounts for years 2000 and 2001 have now been received and circulated, showing accumulated funds totalling £6954.21 at 31st December 2001.

No offers have been received for the old gates and it was agreed to retain them for the time being.

Mrs Pickford advised that the computer pod is now operational and two hour sessions are being advertised, on Tuesday afternoons at 2 p.m. from 18th June, with tutelage from Mr Brian Rowell. A contract for installation of central heating is expected to be placed in July/August. There has been slippage of some roof slates and nail rot has been identified. Further investigations are taking place.

The Playgroup have undertaken monthly testing of the emergency lighting. A secure shed is to be provided to the rear of the building for playgroup equipment. Provision of a tap to water the garden is agreed but needs to be secure. The Chairman confirmed that suitable systems are available and he will make enquiries about installation. It was proposed Mr Sharpe, seconded Mrs Saunders and carried that expenditure up to £ 150 be authorised for this purpose.

The Chairman advised that reports had been received of bad feeling about the Council on the part of some Management Committee members and that a number of them had boycotted the Garden opening. Mrs Pickford and Mrs Edmonds, both of whom had been unable to attend the opening because of prior engagements, expressed themselves surprised and sorry at talk of a boycott.

## **9 BURIAL GROUND/ALLOTMENTS**

It was noted that weeds are growing through the hard surface at the Burial Ground entrance and G & J Lambert will be asked to deal with them.

## **10 PLAYING FIELD**

The financial report for year ended 31st March 2002 has been received and circulated, showing a retained balance of £1678.

Cornhill Insurance have advised that the Public Liability insurance increase was double charged to us in error. This has been corrected and an amended invoice for £367.50 received, still a heavy increase but more in line with what was expected.

The 'Playing Field' sign on Barrow Road has slipped or been pulled down its

post and this has been reported.

Mrs Saunders advised that a recommended safety surface around the multi play equipment would cost about £2000 and the PFA are investigating grant assistance.

## 11 GOLDEN JUBILEE

The Chairman reported that preparations for the Family Fun Day on 22nd June are proceeding smoothly and judging of the art and literary competitions has just taken place. Arrangements for additional power supply are in hand. He proposed, Mr Sharpe seconded and it was carried that Mrs Sally Davies be presented with a bouquet in recognition of her hard work in organising the Jubilee celebrations.

Mrs Spicer reported that the Cotes event, held in Mrs Barbara Parker's garden, had been a great success in every way, well supported and much enjoyed.

## 12 FOOTPATHS AND BRIDLEWAYS

Mrs Saunders reported that the Brook Street footpath was overgrown and it was agreed that G & J Lambert be asked to implement the full footpath clearance programme.

## 13 ENVIRONMENT

**East Midlands Airport.** The Chairman and Clerk attended the May meeting of the AARPC and Minutes will be circulated when received. A letter from the Airport Authority with regard to Guidelines for use of fireworks etc., has been copied to the Prestwold Hall organisers.

**Pig Farm, Melton Road, Burton.** A letter from the Borough Planning Enforcement Officer advises that the dumping issue is being investigated but may take some time to resolve.

**Poultry Farm, Sowters Lane.** Miss Green visited the farm on 20th May, 3/4 weeks into the current cycle, following recent complaints. The only problem she identified was pools of water on the degraded concrete roadway at the entrance to the farm. She will revisit week commencing 24th June. It was observed that there had been further occasions when smell was noticeable but it was felt that it would never be completely eliminated.

**Wymeswold Airfield.** Tests on rally cars were carried out on 25th April when all vehicles met the criteria. The methodology for future tests was agreed then and a further set of results was received on 21st May. Miss Green will carry out inspections periodically.

**Dog Fouling.** A summary had been prepared by the Clerk showing the basic cost of the JRB Dog Glove Dispenser to be £99.00 plus up to £9.90 for fixing brackets and £32 or £33 for boxes of 800 gloves, dependent on type. Alternatively, an all up price of £279 would include a pole. Carriage is additional in all cases. Questions to be resolved include location, means of installation (e.g. to existing pole or wall) and maintenance responsibility. It was agreed that members would give thought to these issues for decision at the next meeting.

**Open Space, St Philips Road.** Mr Bird of the Borough Council advises that it is expected to be about a month before the purchase from the Crown is finalised. He feels unable to ask the Council's maintenance department to arrange clearance before then. Councillor Shields was asked to assist if possible.

**Advertising Sign, off Melton Road, Burton.** The property owner has advised the Clerk that this sign will be removed shortly.

**Flooding, Sowters Lane/Melton Road, Burton.** Mr Lorimer has replied in some detail and a copy has been passed to Mrs Saunders. It is suggested that the problem may arise because of water flowing onto the roads from adjacent land. He asks for more details to help decide whether the Borough Council's land drainage powers are appropriate and Mrs Saunders will liaise with the Clerk about this.

**Balancing Lagoon, Melton Road.** There have been no further developments since the copy letter from Severn Trent Water was received in February and it was agreed that this matter should be considered closed, in view of Severn Trent's assertion that the existing fences are sufficient.

**Travellers at Cotes Road, Cotes.** A small incursion was noted on 21st May, on the same verge as last year and Barrow Parish Council had reported the matter to the Highway Authority. Councillor Kershaw confirmed that the travellers went within a week.

**County Waste Local Plan.** This document, which appears to have no local implications, will be circulated.

**Tree Replacement in Springfield Close, Burton.** The Chairman has been approached by neighbours who would like to see a tree which blew down a year or two ago replaced. He will consult with other neighbours and with the Tree Warden before reporting back.

## 14 FINANCE

**George Harvey Bequest.** Four suppliers have been contacted regarding a flagpole, though one has failed to quote. The two Charnwood area suppliers, Midland Flagpole Services and Concorde Notts & Leics Flags are

the more attractive and it was proposed Mr Minkley, seconded Mrs Edmonds and carried that up to £500 be allocated for purchase and erection of a flagpole at the Village Hall, from whichever of these suppliers provides the lower final quotation. The Chairman has obtained two Union flags. Other suggestions included floodlighting the Village Hall clock and provision of a cup for young cricketers and these will be investigated.

The 2001/2 Accounts have not yet been submitted to the Internal Auditor pending formal instructions from the new external auditors.

The draft Financial Controls prepared by Mr Sharpe had been circulated and it was proposed Mr Moyle, seconded Mrs Saunders and carried that these be adopted. It was proposed Mr Sharpe, seconded Mrs Pickford and carried that the de minimus limit (Appendix A) be £250. It was agreed that the competitive tendering procedure will incorporate provision for building work, ground maintenance etc to be advertised locally on Notice Boards etc. Three quotations will be obtained for any work subject to this procedure and brought to the Council for review. If the quotation accepted is not the lowest, the reason will be minuted. Where such discussion is commercially sensitive, the Council may go into closed session but the decision will be made public. This provision will also include discussion of the Clerk's salary. The Clerk will tabulate these decisions for adoption as Appendix A at the next meeting.

It was agreed to increase the charge to the Cricket Club for their share of maintenance from £300 to £310.

It was agreed that the Cornhill Insurance quotation of £25.38 additional for the Garden railings and gates be accepted.

## 15 CHEQUES

It was proposed Mr Sharpe, seconded Mrs Edmonds and carried that the following cheques be authorised and signed:

K W Davies	salary/expenses	292.51	-
G & J Lambert	maintenance	287.72)	-
"	footpaths	20.15)	
Cornhill Ins.	Council additional	66.09}	
"	PFA	367.50}	
Ellis Ropes Ltd	Jubilee marquee	1220.50	-
Thistle Loo Hire	Jubilee	188.00	
Eleanor Parker	flowers (Jubilee)	25.00	
Instant Print	photocopies (N/Watch)	22.47	
Diana Edmonds	H/baskets (Garden opening)	82.94	
Staples	office supplies	36.40	
CPRE	subscription	25.00	
K E Topham	sundry expenses	27.59	

*K.E. Topham*

## **16 MISCELLANEOUS**

**Mr Roy Kershaw** was invited to comment on matters of interest and a short discussion took place including Post Office services and community transport.

**A Shire Grants Application Pack** has been received from the County Council and further copies have been obtained and passed on to the Village Hall and PFA. A letter from Mr John Hindley regarding proposed modifications to the **No.8 bus service** timetable was read. Advice has been received of a Golden Jubilee Service at Leicester Cathedral, the Leicestershire Rural Partnership Annual Conference and an East Midlands Development Agency workshop. A consultation paper from the DTLR on **Local Investigation and determination of Misconduct Allegations** has been circulated.

## **17 PRESS RELEASE**

This will include the latest traffic news, the Parish Plan preliminary announcement, news of the Jubilee events (including a report by Mrs Spicer's daughter on the Cotes event), the Open Space off St Philips Road, Village Hall computer pod and George Harvey bequest update.

## **18 PUBLIC SESSION**

Matters raised included a request for clarification of Mr Sharpe's comment under 'Communications' regarding the views of electors, which was supplied.

There being no further business, the Meeting closed at 10.25 p.m.

*L. E. Lopham*

**MINUTES of a Meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday 14th May 2002, commencing at 7.54 p.m.**

**Present:**

Mr K Topham (Chairman)

Mrs D Edmonds

Mr D Minkley

Nr R Moyle

Mrs M Pickford

Mrs R Saunders

Mr I Sharpe

Mrs L Spicer

K W Davies (Clerk)

**In attendance:** Mr R Shields (Borough Councillor) - items 1 to 6

Mr A Kershaw (County Councillor) - items 1 to 6

Fifteen Local Government Electors

*The Chairman opened the meeting by pointing out that a Council Meeting is not an Open Forum and there is no provision for public participation in it. He is prepared to allocate a ten minute slot at the end of the meeting for comments and questions. Anything which cannot be answered or responded to immediately will be dealt with at the next meeting. Apart from that, should the occasion arise, the Chairman at his discretion may close the meeting for a brief period to allow public participation.*

**1 APOLOGIES FOR ABSENCE**

There were none, all Members being present.

**2 MINUTES OF THE LAST MEETING**

The Minutes of the 9th April meeting, and of the special meeting on 16th April were accepted as a true and correct record and signed by the Chairman.

**3 MATTERS ARISING**

There were none.

**4 TRAFFIC/HIGHWAYS**

A report on the site meeting held on 12th April with Mr Preston of the County Council, Mr Compton of the Constabulary, Mr Derek Hemsley, Councillor Kershaw and others regarding the 30 mph signs in Loughborough Road, Burton had been circulated. The Clerk summarised the situation. Messrs

Preston and Compton had made it clear that they will not recommend moving the signs further out, because the received wisdom is that such a measure achieves very little. Subsequent to the meeting however, Mr Preston has written offering a trial with three 'count-down' speed limit signs at 100 yard intervals before the 30 sign at this location. Councillor Kershaw pointed out that, in discussing this suggestion with Mr Preston, he had established that this proposal could be implemented within three months whereas moving the signs would take over a year, and this was likely to be more beneficial. Although it was felt this proposal does not by any means resolve the problems raised by Mr Hemsley, that the benefit would be limited and would only affect incoming traffic, nevertheless it was agreed to accept the County's proposal.

It was noted at the site meeting that Mr Preston had some recent speed measurements taken in Burton and he will be asked for a copy of this information. Mr Compton had expressed strong views about the likely beneficial effect of speed cameras recently authorised at County level. He has been pressed for assurances that Burton will receive priority for these cameras but has referred the issue to Mr Ian Lee, Safety Camera Project Manager whose response is awaited. A letter from Mr Compton about the recent deployment of the speed trailer in Loughborough Road was read, but the conclusion that the majority of drivers are not travelling at an excess speed, in either direction, will be contested.

Mrs Saunders reported on her recent attendance at a Police Meeting in Quorn where Mr Lee spoke on the subject of Speed Cameras, giving full details of what is planned. Fines can now be retained in the County and will finance additional equipment and personnel. The Chairman had attended a Quorn Local Policing Unit Roadshow at Anstey.

Mr Leatherby advises that the bollard scheme has now been scheduled for 5th-9th June, during school holidays.

It has been noted that 'Malcolm of Brookfield' articulated vehicles are becoming a common sight in Burton, proceeding to and from the Gypsum Works. The Clerk has asked the Works Manager, Mr Handley, for information, which is awaited.

A letter dated 4th May has been received from BURSAG and a copy will be circulated. It indicates a cost of £350 for a survey in Loughborough Road but proposes to leave the matter on hold for the time being pending a response from the County to the request for details of their figures. It was agreed that no action on this issue would be appropriate until the County have responded to the proposed diversion of HGV's via Paudy Lane. BURSAG also ask for clarification of sharing information and it was confirmed that all such information received by the Council is made available.

L.E. Thomas

Visibility is impaired by growth on the triangle of land at the Loughborough Road/Nottingham Road (Old School House) corner and a request will be made to cut this more frequently. Double yellow lines will be requested on Melton Road. Burton from Wymeswold Lane through the village.

## 5 PLANNING APPLICATIONS

**P/02/0827 - extensions to front and side of 16 Melton Road.**  
**Burton (Mr & Mrs W English).** An amendment had been received to the Application considered at the last meeting, for response by 30th April, and again no comment had been made.

**P/02/1198 - raising of roof and erection of dormer windows at Lochfain Lodge, Narrow Lane, Wymeswold (Abbey Turf).** This is a revision to previous Approval P/01/1612. We raised no objection then and will not do so now.

**P/01/3122 - erection of four houses alongside Burton Hall.** This has been refused by the Plans Committee. Councillor Shields advised that this was on very much the same grounds as previous refusals which had been upheld by the Planning Inspector, namely traffic generation and the scale of the scheme in relation to the Hall.

A letter from the Borough Principal Planning Officer withdrawing the right to make representations on site visits consequent to the new right of public speaking was read. A response will be sent regretting this decision. Councillor Shields asked that the Parish Council liaise with him whenever it is intended to use the public speaking facility, to ensure that local input is coordinated if possible.

After discussion, it was agreed that the Clerk will diarise any major Planning Conditions in order to check compliance. This will apply to projects where there is potential for public nuisance/disturbance if Conditions are not complied with, and not to more routine Conditions which it is impractical to monitor.

## 6 PARISH PLAN

Mrs Edmonds proposed that this item be linked with the paper which she had distributed at the start of the meeting on Communications. The proposal was defeated. As a result of the meeting at which Ms Hazel Fish had made her presentation, it was agreed to proceed to the next stage which will be to call a Public Meeting to gauge the level of support within the community, with a view to setting up a Steering Committee. The Council will need to take the lead in this but it must be a venture supported by the community at large. The Clerk has indicated that his workload prevents him taking a lead role although he will of course provide administrative support and Mrs Edmonds indicated her willingness to act as a 'champion'. Ms Fish will be asked to

K.E. Yoplum

attend the Public Meeting, which will be arranged for September when the holiday season is largely over.

Mrs Spicer and Mr Moyle indicated that Cotes and Prestwold would not wish to be included in this project, given their small size.

## 7 VILLAGE HALL

Financial support to the Village Hall in the last year was £1304.77. It was noted that the old, now surplus, Loughborough Road gates have reappeared in the grounds, having been missing for some time. Offers will be sought through the 'Link'.

The Clerk advised that no copies of the Management Committee Accounts had been received for 2000. Mrs Edmonds believed that they had been previously supplied and the Clerk will double check.

The Garden Opening sub-committee had asked for the Hall surrounds to be tidied up prior to the opening but when this was not done arrangements had had to be made by the Council to have the surrounds weeded and cleaned up, at a cost of £80. The Committee were asked to ensure that the grounds are maintained in acceptable condition ongoing.

G & J Lambert have advised that there is no tap to enable them (or anyone else) to water the Garden and the Management Committee were asked to look into provision of a tap.

A letter has been received from Andy Reed MP offering support for Post Office facilities and a copy will be passed over to Mrs Edmonds. The possibility of providing facilities is still being pursued.

Mrs Pickford reported that the computer pod is now ready but a power point is still needed. Security bars have been fitted to the window. Gas supply has now been laid on and the heating project is in hand. It is suggested that a flagpole could be erected, perhaps funded from the George Harvey bequest. The Management Committee has this under investigation and the Chairman advised that he is aware of a source of Union flags at very low cost.

## 8 BURIAL GROUND/ALLOTMENTS

The 'Cemetery' road sign has now been erected on Melton Road.

Mole activity was noted on 23rd April, three years after the previous outbreak, and Charnwood Environmental Services were immediately engaged, as before, at an indicated cost of £60/80. They advise that their measures have already proved successful.

## **9 PLAYING FIELD**

Financial support to the PFA last year totalled £2702.18, which included the special grant of £1033.96 towards the cost of the pedal roundabout.

The renewal for Public Liability insurance, received today from Cornhill, indicates an increase in premium from £262.50 to £477.75. This will be queried and alternative quotations sought.

Mrs Saunders advised that the PFA AGM will take place tomorrow.

## **10 MILLENNIUM**

The Chairman reported on the opening of the Garden by the Duke of Somerset, with the Duchess and the Mayor and Mayoress of Charnwood in attendance. The day had been a great success and it was particularly pleasing that John, Duke of Somerset had given so much of his time and taken such a great interest in local people and affairs whilst refusing any contribution towards his family's overnight expenses.

The final Financial Statement was distributed showing total expenditure of £12,609.93, compared to budget £12,500.00. However, there is in reality no overspend since the Village Hall gates, purchased with the railings, were not part of the original project, nor were the costs associated with the Opening ceremony.

Photographs of the occasion, taken by Mr Brian Rowell, were passed amongst Members. Mrs Saunders proposed a vote of thanks to the sub-committee for their efforts in planning and ensuring the success of the opening.

The curtains which were purchased for the unveiling ceremony are now surplus to requirements and will be offered to Mrs Mavis Burley, who voluntarily made them up.

## **11 GOLDEN JUBILEE**

The Chairman reported that plans are well advanced and tickets are now on sale at £4 for adults and £2 for children, which represents exceptionally good value. There are, amongst other things, art and literary competitions with prizes and a local Jubilee plate has been designed. Despite the grant from 'Awards for All', which is for specific purposes, money is tight though it is hoped that Cooper Bussman will make a contribution.

BURSAG have asked for permission for an information/fund raising stall and Jubilee Committee members have no objection to this. It was proposed Mrs Edmonds, seconded Mrs Pickford and carried that local organisations be allowed to raise funds at the Jubilee event.

Mrs Spicer advised that there have been about 40 acceptances for the Cotes event on 4th June. It was proposed Mr Sharpe, seconded Mr Minkley and carried that the Chairman be authorised to agree out of pocket costs up to £100 in support of this celebration.

## 12 FOOTPATHS AND BRIDLEWAYS

There was nothing to report.

## 13 ENVIRONMENT

**East Midlands Airport.** A reply from the Environmental Officer shows some movement towards our request for a narrowing of the departure corridor to take aircraft further away from our villages. The Airport is committed to achieving 95% or more departure compliance within the current corridors by the end of the year and promises to look again at the question with aircraft operators once that is achieved.

**Wymeswold Airfield.** A liaison meeting was held on 11th April and a report had been circulated. Mrs Pickford reported that the major issue was the proposed erection of another bund in front of the tree screen facing Burton. This would be a massive project made up of vast quantities of material and construction would be over a prolonged period. Although promoted as a sound barrier for Burton, that is clearly not the prime reason for the proposed construction. Anxiety was expressed about a number of aspects but until a firm Application is presented, little can be done. Full details of this and other issues are contained in the report.

**Trailer parked in Back Lane, Cotes.** The Vehicle Inspectorate confirm that they have this in hand and Mrs Spicer advised that the problem seems to have been solved, with the trailer now being parked elsewhere.

**Dumping of drums and other material at Hubbard's Pig Farm.** There is no further news as yet.

**Wolds Garage.** Their off-licence application was successful.

**Poultry Farm, Sowters Lane.** A letter from Miss Green advises that, in view of recent odour complaints, a visit will be made during the current cycle and the outcome advised. As regards dust, initial indications are that monitoring results are satisfactory, though monitoring is ongoing.

**Dog Fouling.** Consideration of the JRB Dog Glove Dispenser was postponed until next meeting to allow the descriptive material to complete the circuit of Members.

**Open Space, St Philips Road.** It was noted that this area is again becoming overgrown. Charnwood Legal Services had advised in early March that they hoped to bring the land purchase to an early conclusion, and they will be reminded.

**Advertising Sign overlooking Melton Road, Burton.** A letter has been received from a resident complaining that a board which has appeared on land in Hall Drive overlooking Melton Road spoils the village appearance. Although the Parish Council has no powers, the Clerk will see what can be done.

It was mentioned also that signs placed alongside the highway advertising village events are too close together and constitute a hazard for horse riders and others. The Chairman undertook to investigate.

#### **14 COMMUNICATIONS**

Mrs Edmonds had distributed a paper at the start of the Meeting but it was considered that this gave Members insufficient notice to consider its contents and the issue was deferred until the next meeting. It was noted that Mr John Hindley had circulated his thoughts on this subject to individual members but had not written formally to the Council.

#### **15 FINANCE**

**George Harvey Bequest.** A financial statement was distributed showing a balance of £1399.29 as yet unspent. Already a suggestion had been received for a flagpole at the Village Hall and it was decided to invite other suggestions from villagers through the Press Release. The Clerk and Mrs Edmonds will liaise with regard to the flagpole.

The Clerk reported that expenditure in 2001/2 totalled £28,956 which means that the external audit fee, under the new regulations, will be £250. The books have been closed off and will now be presented to the internal auditor.

An 'Assessment of Current Performance' had been prepared by Mr Sharpe and distributed to members and he took Members through it. He has now prepared a set of Draft Financial Controls and these will be distributed before the next meeting with a view to their adoption then.

The Clerk read extracts from Risk Assessment Sheets obtained from Cornhill Insurance. These were felt to be chiefly concerned with safe working practices, with little relevance to small Councils such as this.

The Chairman advised that he has been involved in considerable car mileage on Council affairs and proposes to claim some recompense. It was pointed out that this is provided for and needs no special authorisation.

Advice has been received of a Course for Councillors and Clerks on Accounts and Audit run by the LRAPLC on 28th May.

## 16 CHEQUES

The following cheques had been drawn since the last Meeting and were approved:

K E Topham	Joint Council fee	5.00
Quality House(Mrs Burley)	curtains/fittings	31.05
Audiocraft	microphone	50.00
Lang's Restaurant	lunches (guests)	142.08

The following cheques were authorised and signed:

K W Davies	salary/expenses	312.06 ✓
G & J Lambert	maintenance	259.38
-"-	M/Garden	96.00
Cornhill Insurance	Council policy	854.68
B & B Sales	Millennium bench	669.75
C H Day & Co	Plaques	593.37
K E Topham	M/Garden exp. etc.	93.65
Camera House	photo prints	13.68
Pam Harrison	refreshments (M/G)	6.15

## 17 MISCELLANEOUS

**Code of Conduct.** During the course of the evening, all Members had signed the written undertaking and the Register of member's Interests. The latter will be forwarded to the Monitoring Officer with copies retained by the Clerk for local inspection when requested. **Mr Roy Kershaw**, Parliamentary Assistant to Andy Reed MP has confirmed that he will attend the June Council Meeting. A decision on whether to take the **Council's summer break** in July or August this year was deferred until next meeting. The Chairman and Clerk had attended the recent **Joint Councils Meeting** in Wymeswold where it had been agreed to subscribe £5.00 from each Council towards running costs. It was thought that Mr Colin Betts could best assist Mr Adcock of Leeds, who has written about his research into the **Leicestershire Civil Defence Plan 1986** and the Clerk will check with Mr Betts. Notification of **Free Publicity for Village Events** received from Charnwood Arts via the local Website Editor will be advised to local organisations through the Press Release.

Advice had been received of the **Mayor Designate's Civic Gathering** on 23rd June, the **Charnwood Strategic Forum** on 29th May, an **Army Presentation** on 28th May, the **NALC Conference** in Preston on 14th/16th June and the **2002 Rural Conference** on 3rd July.

## **18 PRESS RELEASE**

This will include AGM appointments, traffic news, EMA news, the Burton Hall planning decision, Code of Conduct update, requests for offers for the Village Hall gates and suggestions for the balance of the Bequest.

## **19 PUBLIC SESSION**

Matters raised included:

- thanks from the Playgroup for the dog circular
- a request for vegetarian facilities at the Jubilee event
- a request for Communications to be higher on the Agenda next time
- clarification of the Chairman's statement re matters unresolved in Public Sessions
- clarification of responsibilities under the new Declaration of Interests.

There being no further business, the Meeting closed at 10.20 p.m.

**MINUTES of the Annual Meeting of the Burton on the Wolds,  
Cotes and Prestwold Parish Council held in the Village Hall,  
Burton on the Wolds on Tuesday 14th May 2002 at 7.39 p.m.**

Present:

Mr K Topham (Chairman)

Mrs D Edmonds

Mr D Minkley

Mr R Moyle

Mrs M Pickford

Mrs R Saunders

Mr I Sharpe

Mrs L Spicer

K W Davies (Clerk)

In attendance:      Mr R Shields (Borough Councillor)  
                          Ten Local Government Electors

**1 APOLOGIES FOR ABSENCE**

There were none.

**2 MINUTES OF THE LAST MEETING**

It was proposed Mr Topham, seconded Mr Sharpe and carried that the Minutes of the last Annual meeting be accepted as a true and correct record. They were then signed by the Chairman.

**3 MATTERS ARISING**

There were none.

**4 ELECTION OF CHAIRMAN**

Mr Moyle took the Chair for this item only. It was proposed Mr Minkley, seconded Mrs Saunders and carried that Mr Topham continue as Chairman.

**5 ELECTION OF VICE CHAIRMAN**

It was proposed Mrs Saunders, seconded Mr Minkley and carried that Mr Moyle continue as Vice Chairman.

**6 ELECTION OF DELEGATES TO OTHER BODIES**

The following persons were elected as delegates to the bodies as shown:

Burton on the Wolds Playing Field Association	Mrs R Saunders proposed Mr Sharpe seconded Mr Minkley
Burton on the Wolds Village Hall Management Committee	Mrs M Pickford proposed Mrs Edmonds seconded Mr Sharpe
Association of Airport Related Parish Councils	Mr K Topham and the Clerk proposed Mr Sharpe seconded Mr Minkley
Wolds Joint Councils	Mr K Topham proposed Mr Minkley seconded Mr Sharpe
British Gypsum Liaison Committee	Mr D Minkley proposed Mr Sharpe seconded Mr Topham
Wymeswold Airfield Liaison Group	Mrs M Pickford proposed Mrs Saunders seconded Mr Minkley

## 7 INVENTORY OF PARISH PROPERTY AND EQUIPMENT

An Inventory was distributed updating values from last year in accordance with the recommendations of Cornhill Insurance. It was agreed to add to this the full cost of the Pedal Roundabout (£5272), the Soccer Goal (£197), the Millennium Bench (£490) and the Millennium Garden railings and gates (£3357). The Amstrad computer and printer, which have not been used for many years, will be deleted. It was agreed to cover the new clock and weathervane under the Village Hall policy, when that is renewed later in the year.

## 8 OTHER BUSINESS

There being no other business, the meeting was closed at 7.53 p.m.

**MINUTES of the Annual Parish Meeting for the Parish of Burton on the Wolds held in the Village Hall, Burton on the Wolds on Tuesday 14th May 2002 at 7.20 p.m.**

Present:

Mr K Topham (Chairman)

Mrs D Edmonds

Mr D Minkley

Mr R Moyle

Mrs M Pickford

Mrs R Saunders

Mr I Sharpe

Mrs L Spicer

Mr R Shields (Borough Councillor)

Ten Local Government Electors

Mr K W Davies (Parish Clerk)

**1 APOLOGIES FOR ABSENCE**

There were none.

**2 MINUTES**

The Minutes of the previous Parish Meeting, dated 8th May 2001, were confirmed as a true and correct record, being proposed Mrs Saunders and seconded Mr Sharpe. They were then signed by the Chairman.

**3 MATTERS ARISING**

There were none.

**4 CHAIRMAN'S REPORT**

The Chairman read his annual Report, a copy of which is attached to these Minutes. There was a comment from the floor that bus services should not be regarded as a relatively minor matter.

**5 OTHER BUSINESS**

Attention was drawn to a seeming scheduling error in the new bus timetable which allows 19 minutes between Loughborough and Burton. It was confirmed that the traffic scheme for Fountain House corner is going ahead.

The Meeting was closed at 7.38 p.m.

*K. E. Topham*

**PARISH OF BURTON ON THE WOLDS**  
**CHAIRMAN'S REPORT, 2001/2002**

This has been another very busy year for us in a wide variety of ways, perhaps the busiest year yet. Your Council has been active in representing and promoting the interests of the whole community, and has had a good number of successes, as I hope this report will show.

**Millennium Garden.** After lengthy delays last year mainly due to the extremely wet weather, planting finally took place last Autumn and railings and gates, with a 'hare' motif, were designed and installed. As my predecessor Mrs Rachael Saunders reported last year, the Council contributed £5000 from its Capital Fund towards this project, in addition to the £7500 in grants obtained from elsewhere.

The Garden and the other enhancements to the Village Hall have transformed the appearance of the village centre. Full tribute has been paid elsewhere to all those who contributed in so many ways and I need only add here that they can all take pride every time they see the Garden.

The icing on the cake was the Opening Ceremony at the end of April, when the Duke of Somerset, accompanied by the Duchess and their younger son did the honours, perpetuating the historic link with the Somerset family. We were honoured also to have the Mayor and Mayoress of Charnwood, Councillors Tony and Eva Stott for what proved to be a very happy and memorable occasion.

**George Harvey Bequest.** We were able to apply the generous bequest of £5000 from the late George Harvey to the clock, weathervane and Millennium Bench at the Village Hall. Like the Garden - and the 'Owl' - these features have drawn many favourable comments from villagers and visitors alike.

**Village Hall.** In its role of Custodian Trustee, the Council has continued to give financial support to the Management Committee. A framed photograph of a portrait of the 15th Duke of Somerset was placed beside those of his brothers and a historical narrative describing the origins of the Hall, kindly provided by Mrs Joan Shaw, was also displayed.

**Playing Field.** Similarly, the Council made its usual contribution towards running costs of the Pavilion and made a special grant of just over £1000 towards the cost of the new pedal roundabout.

**Her Majesty's Golden Jubilee.** The Council has taken the lead in organising local celebrations and I am chairing the committee of representatives of local organisations. We have been successful in obtaining a grant of £5000 from 'Awards for All' and the Council has pledged an additional £1000 from its own funds, if required. We have every hope that this will be a big success, bringing the whole community together.

**Traffic and Highways.** There have been ongoing discussions all year with our Highway Authority, the Leicestershire County Council, about traffic problems in Burton. Their suggestion of a zebra crossing on Melton Road in the village centre was eventually rejected after a full public consultation and a Public Meeting called by the Council. Instead, a bollard scheme for the same corner, to prevent vehicle overrunning, is now proposed.

Whilst this should solve one particular problem, the biggest issues remain the speed of vehicles through the village and the volume of Heavy Goods traffic. We have proposed that HGV's be diverted out of the village by an alternative route via Pawdy Lane and Nottingham Road. This is being investigated by the Highway Authority and, if successful, would permit a 7.5 tonne weight restriction through Burton. That in turn would allow traffic calming measures to be installed .

There is also a dialogue going on about measures to reduce speeds at the Loughborough Road end of the village but efforts to obtain a roundabout at Melton Road/Wymeswold Lane were turned down on cost grounds.

**Planning Matters.** The Council's policy is not to intervene when consulted about planning applications unless there are issues involved which affect the wider environment of our communities.

**Wymeswold Airfield Activities.** A new permission granted in August further extended the scope of permitted activities but we enjoyed a major success in opposing the helicopter joy rides which had been such a noisy intrusion over our village. We had prepared a detailed submission highlighting the problems and an appeal by the applicants to permit the flights was turned down by the Planning Inspector.

**Burton Hall and Paddock.** Work on conversion of the Hall to apartments began in June last and is now virtually complete. A number of proposals for housing on the paddock have been lodged, all unacceptable to us for various reasons, and whilst accepting that inevitably there will be a development of some sort, we have done everything we can to ensure that it will be harmonious with this unique site and that the impact on neighbours and the village as a whole will be softened.

**Relationships with Borough and County Councils.** A host of relatively minor matters are constantly being raised with these Authorities, ranging from street lighting and cleansing issues, to new direction and street signs, to highway maintenance, bus services, tree prevention orders and removal of abandoned cars. In general, relationships are good and the Councils are responsive to our requests, always within financial constraints.

**East Midlands Airport.** New Preferred Departure Routes came into being in March last year and immediately led to complaints of unacceptable noise, particularly from those on the western side of Burton. A campaign was mounted from which it emerged that aircraft are permitted to fly up to 1.5 kilometres on either side of the designated route. In practice, most aircraft flew the eastern edge of this route, or beyond it, and this took them very close to, or directly overhead, parts of Burton. Following lengthy correspondence, I met the Airport Environment Officer to make our objections clear and we also joined other Councils on the Association of Airport Related Parish Councils, the better to make our voice heard. After considerable pressure, the Airport agreed to vary the departure route, from January this year. This has resulted in some improvement already but we are now pressing, as are the Association, to have the departure bands narrowed to just 1 kilometre which would take the aircraft still further away.

**Representation on other Bodies.** We have expanded our involvement on other bodies over the last year, where we believe that membership can benefit the interests of our communities. We have attended and played a full part in meetings of the Association of Airport Related Councils, the Wolds Joint Councils, British Gypsum Liaison Committee, Wymeswold Airfield Liaison Group and the Charnwood Road Safety Council.

**Footpaths and Bridleways.** Footpaths were closed for much of last year because of Foot and Mouth Disease and it was possible to carry out only a limited maintenance programme.

We have compiled a leaflet describing pleasant walks around our parishes and this has been passed over to the County Council who are arranging for printing and publication. It is hoped that the leaflet will be available and distributed to every household by this summer, drawing the attention of all residents to the very pleasant countryside on our doorstep.

**Public Seat, Melton Road.** This seat, dedicated to Dr. Grey, was in poor repair and was replaced at a cost of £228.

**School Governor.** It was a little disappointing, in view of the long and excellent relationship between the Parish Council and Burton Primary School, that our nomination for Minor Authority Governor was not accepted.

**Travellers.** Again last year, there were no incursions onto Burton Common although there was a short lived encampment at Cotes Road, Cotes. It is hoped that the vigilance of frontagers in maintaining ditches and other preventive measures will allow this happy state of affairs to continue.

**Flooding.** After continued badgering from the Parish Council, the Borough agreed to install an alarm system with telemetry at Brook Street and it is hoped that this will enable local residents to sleep easier at times of high rainfall.

**Code of Conduct/Internal Auditor.** As required by law, the Council has just adopted a Code of Conduct which is available for inspection on request. Similarly, as part of new Accounting Regulations, an Internal Auditor has been appointed for the first time, Mr Trevor Todd.

**Acknowledgments.** Before closing, I should like to thank all those villagers, too many to name here, who have given their voluntary services in so many ways to assist with our projects. These include such things as the Millennium Garden, the footpath leaflet, the pictures and narrative in the Village Hall, the forthcoming Jubilee and other things. This is evidence of ever growing community spirit in our village and I thank them all.

I should also like to thank my colleagues for their support and not least for the help given by Borough and County Councillors, Robert Shields and Tony Kershaw respectively. Tony has only represented the Barrow Ward since May 2001 but his efforts on a number of issues have been very much appreciated.

Finally I must pay a tribute to our Clerk, Ken Davies for all his help and wise counsel. I referred at the September meeting to the volume of work falling on his shoulders and the pace has not slackened in recent months. His support makes the Chairman's job so much easier and we are extremely fortunate to have his services.

**MINUTES of a Meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday 16th April 2002, commencing at 7.00 p.m.**

**Present:**

Mr K Topham (Chairman)  
Mrs D Edmonds  
Mr D Minkley  
Mr R Moyle  
Mrs M Pickford  
Mrs R Saunders  
Mrs L Spicer

K W Davies (Clerk)

**In attendance:** two Local Government Electors

**1 APOLOGIES FOR ABSENCE**

There were none.

**2 VILLAGE APPRAISAL/ PARISH PLAN**

The Chairman confirmed that this is a special meeting, convened solely to hear a presentation from Ms Hazel Fish, Community Development Officer for the Rural Community Council (Leicestershire and Rutland) on Parish Plans, with questions and discussion to follow. A document from the Countryside Agencies, 'Parish Plans: Interim Guidance for Parish and Town Councils' supplied by Ms Fish had been previously distributed to Members.

Ms Fish gave a very detailed presentation, advising that Parish Plans, for which financial assistance is available, have largely superseded Village Appraisals. She explained that other Leicestershire communities have embarked on such Appraisals/Plans, which summarise where the parish is now, what assets/amenities it has, what problems exist, what is needed/desired in the future.

There needs to be a steering group which will include Parish Councillors but there must be wider community involvement. The first stage is a Public Meeting, widely advertised amongst all sections of the community, to assess the level of interest and commitment. The steering group will need a bank account and constitution. About £400 funding should be available in the first instance, according to a formula based on population.

A questionnaire can be formulated, to ascertain the views of the community at large. Much skill is needed in formulating, and subsequently analysing, this.

Ms Fish provided a great many samples of questionnaires and other material. The RCC will offer assistance in getting started, obtaining funds etc.

A Village Design Statement is a separate exercise although it could be incorporated into a Parish Plan. If contemplated, it must be devoted to design issues, not housing allocation. It can be adopted by the Borough Council as supplementary guidance to the Local Plan but must be compatible with the Plan objectives. The RCC are clearly not recommending this, suggesting that a Parish Plan is the better use of resources.

After comments and questions from Members and from the floor, the Chairman thanked Ms Fish for her very comprehensive presentation. The subject will be placed on the Agenda for the next Council meeting when a decision whether to proceed to the first (Public Meeting) stage will be taken.

The meeting closed at 8.15 p.m.

A handwritten signature in blue ink, appearing to read "K. E. Lopman".

**MINUTES of a Meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday 9th April 2002, commencing at 7.30 p.m.**

**Present:**

Mr K Topham (Chairman)  
Mrs D Edmonds  
Mr D Minkley  
Mrs M Pickford  
Mrs R Saunders  
Mr I Sharpe  
Mrs L Spicer

K W Davies (Clerk)

**In attendance:** Mr R Shields (Borough Councillor)  
Seven Local Government Electors

**1 APOLOGIES FOR ABSENCE**

Mr R Moyle (business). County Councillor Mr A Kershaw also sent an apology.

**2 MINUTES OF THE LAST MEETING**

The Minutes of the 12th March meeting were accepted as a true and correct record and signed by the Chairman, after the addition of the following sentence to the first paragraph of Item 5, page 2466:

“Some concern had been expressed to Mrs Pickford about the temporary bollards having been knocked aside by vehicles.”

**3 MATTERS ARISING**

It has been arranged that Ms Hazel Fish will give her presentation on **Village Appraisals** at a special Council Meeting on Tuesday next, 16th April at 7 p.m. Copies of Guidance on this subject from the Countryside Agency was distributed to Members.

**4 PUBLIC TRANSPORT**

There was nothing new to report.

**5 TRAFFIC/HIGHWAYS**

The Chairman and Clerk will attend the site meeting next Friday with Mr Phil Preston of the County Council to discuss the 30 mph signs on Loughborough

*L.E. Topham*

Road, Burton. Mr Derek Hemsley and a Police representative will also be in attendance.

Mr Steve Karkowski of the County Council has advised that the Wymeswold location for a speed camera will be on the A46 Fosseway, not in Wymeswold village. Of the 32 camera sites approved by the County, 28 are non-permanent locations to be served by mobile vans. There is a Police Authority meeting to be held in Quorn next Monday at which Speed Cameras is the main topic and Mrs Saunders agreed to attend.

Enquiries will be made about the feasibility and cost of hiring or purchasing cameras and whether Parishes are permitted to have a direct involvement in speed monitoring.

There has been further correspondence from BURSAG offering support for the B676 HGV diversion proposal and enclosing further local traffic surveys as well as a copy of their latest Minutes. These will be circulated. They ask whether the Council would be prepared to share with them the cost of a speed survey on Loughborough Road. The objective and potential benefit of such a further survey was questioned. It was decided to defer any decision until after the meeting with Mr Preston when the County Council's attitude should become clearer. They may well be prepared to commission their own research.

## 6 PLANNING

**Enforcement No. E/02/0031. Cliff House Farm, Burton - unauthorised storage of derelict vehicles, parts etc on outside land.** A communication from the Borough Planning Enforcement Officer with deadline 5th April had been circulated to Members. No comments, adverse or otherwise had been received.

**P/02/0816 - retention of residential use of former Post Office, 11 Seymour Road, Burton (Mr P F Birch)**

**P/02/0627 - first floor extension to rear of 10 Seals Close, Burton (Mr D Thorpe)**

**P/02/0634 - conservatory to rear of 24 Seymour Road, Burton (Mr & Mrs C Davies)**

**P/02/0806 - retention of two buildings as clubroom, Sowters Lane, Burton (Soar Valley Model Railway Club)**

**P/02/0827 - extensions to front and side, 16 Melton Road, Burton (Mr & Mrs W English)**

There were no objections to any of the above.

*L G Lopman*

## **7 VILLAGE HALL**

Mrs Pickford advised that the computer has finally arrived. It will be connected to the world wide web. The intention will be to open the Hall for Internet use at prescribed times.

The possibility of gas heating is being assessed. The possibilities of grant aid are being investigated. The Committee may ask the Council for financial support when all research is complete.

Mrs Edmonds advised that negotiations are continuing with the Post Office about facilities but there are various problems. The Post Office have advertised on the Notice Board for a Subpostmaster .

## **8 BURIAL GROUND/ALLOTMENTS**

There was nothing.

## **9 PLAYING FIELD**

Mrs Frances Walker had sent a copy of her report in the 'Echo' concerning vandalism at the tennis courts. Members were aware of other incidents in Burton but it was not felt that there was any action that the Council could take at this time.

## **10 MILLENNIUM**

The sub-committee has met twice and Minutes have been circulated. The Mayor and Mayoress of Charnwood will attend and all those who have had an involvement with the Garden in any way are being invited to coffee and biscuits and the opportunity to meet the distinguished guests from 10 a.m. Arrangements have been made for the Duke of Somerset to visit Burton Hall before lunch at Langs, to which Parish, Borough and County Councillors and their partners are invited, at their own expense.

A 'Clifton Bench' inscribed 'Millennium 2000' has been ordered from B & B Sales & Service at a cost of £525 including transport and installation. Plaques for the Opening and for the George Harvey Bequest have been ordered from Christopher Day & Co at £258 and £239 respectively, plus £12 transport.

The media have been invited. The Duke has also been invited to the Burton School Spring Fair in the afternoon. His response is awaited.

A further sub-committee meeting was fixed for Monday 15th April at 10.30 a.m.

## **11 GOLDEN JUBILEE**

A £5000 grant has been obtained from 'Awards for All' and members congratulated Mrs Sally Davies and her colleagues on this achievement. The Chairman reported on progress to date. Anticipated expenditure is in the region of £6000 and it was proposed Mr Sharpe, seconded Mr Minkley and carried unanimously that the Council will reimburse, against receipts, amounts over £5000 and not exceeding £6000. This replaces the previous conditional offer of up to £3000.

## **12 FOOTPATHS/BRIDLEWAYS**

There was nothing.

## **13 ENVIRONMENT**

**East Midlands Airport.** The Clerk attended the AARPC meeting on 14th March. Of particular interest is that, as part of a package of specific measures to counter unquantified offers from the Airport, AARPC are urging that the departure corridors be narrowed from 3 km to 2 km and that the minimum height below which aircraft must remain in the corridors be raised.

A complaint has been lodged with the Environmental Officer about an outbound 'Go' aircraft (major new operator for EMA) which passed directly overhead Burton, well to the east of the corridor, on 26th March.

**Airfield Liaison Meeting 11th April.** Mrs Pickford and the Clerk will attend. The opportunity will be taken to raise with Borough representatives the issue of noise tests on Everyman vehicles. Councillor Shields again confirmed that this is being actioned. It appears that there was a series of helicopter flights on 23rd March, despite permission being refused. There were no known complaints from our parishes but Hoton was badly affected. Mrs Pickford is concerned about some sort of pipeline activity on the Wymeswold Road side and about rumours of a 'boot' market. Mr Sharpe expressed concern about compliance with Conditions generally and felt that a system to monitor compliance was needed.

**Dog Fouling.** The circular has been delivered throughout Burton by the Playgroup, with some help from the Clerk. Mrs Saunders had obtained a brochure for a Dog Glove Dispenser on sale at £250 and this will be circulated prior to discussion at the next meeting.

**Trailer parked in Back Lane, Cotes.** There has still been no response from the Traffic Commissioner and the problem has now been reported to the Vehicle Inspectorate in Leicester who have promised to investigate.

**Dumping of drums and other material at Hubbard's Pig Farm, Burton.** The previous S.215 Enforcement Order has lapsed but Mr Dudley, the Borough Enforcement Officer has promised to investigate.

**Parking outside Wolds Garage.** Immediately after the last meeting, details of an Off-Licence Application for the Wolds Garage had been received, with response required by 2nd April. Available Burton Councillors had, by a 4 - 1 majority, indicated their support, subject to satisfactory on-site parking arrangements being made available. The Shop Manager had agreed to this proviso and the Application is due to be heard at the Transfer Sessions today.

**Flooding.** The Borough Council have now installed a control kiosk at Brook Street, Burton, but there have been complaints from residents that its location over the culvert entrance is unsightly. The Head of Engineering Services now advises that it will be relocated to the toe of the bank, near the hedge line, subject to approval of the Highway Inspector.

Mrs Saunders advised that she has been refused insurance at her home on Melton Road because of persistent flooding problems from Sowters Lane. This will be taken up once again with the County Highways, no action having followed from previous complaints.

**Poultry Farm, Sowters Lane.** Mr Abell of St Philips Road has sent copy correspondence about recent smell complaints. Members had themselves experienced this odour and the matter will be raised with the Environmental Health Officer. At the same time, information will be requested about ongoing dust monitoring.

**British Trust for Conservation Volunteers.** A letter from Andy Beal, newly appointed Practical Projects Officer, offering assistance with projects was noted.

**Stanford Lane, Cotes.** There is continual dumping of old cars and other items. It was accepted that the Borough take requisite action within a reasonable period when these incidents are reported.

## 14 COMMUNICATIONS

Mrs Edmonds advised that she had not submitted the briefing paper requested as she preferred to make a presentation. She felt that there were two aspects to consider, communications within the Council and communications with the community at large.

In the first instance she felt that all Councillors should be consulted before letters in the name of the Council were sent. The Chairman responded that, in the case to which he believed Mrs Edmonds referred, he had discussed the response with the Councillors who had raised it with him. He had not discussed it with those whom he felt had on previous occasions not respected the need for confidentiality since he did not want correspondence to be prematurely leaked.

*J. G. Taylor*

Other views expressed were that the Chairman has delegated authority to authorise correspondence and that all Councillors should be involved on controversial issues.

On the second point, Mrs Edmonds believed that there should be more consultation with non-members at Council meetings, on all issues. The Chairman replied that a Council Meeting is not an Open Forum and that comments or questions from the floor are at the discretion of the Chairman. The Council goes to great lengths to keep villagers informed of its affairs and he defied anyone to quote an issue on which electors had not been kept fully informed.

Amongst views expressed by Members were

- transparency is essential
- this Council's record in communication is better than most others
- the Agendas could be more detailed
- caution should be exercised before releasing information to the web because of the danger of tampering

The Chairman asked Mrs Edmonds to circulate a summary of her views so that they could be fully aired.

## 15 FINANCE

The accounts have been closed as at 31st March with a balance in hand of £16,666.21, rather more than anticipated because parts of the Millennium Garden allocation and the George Harvey bequest have not yet been spent.

The Audit Commission advise another change of auditors, to Hacker Young of Nottingham who have been appointed for a five year period. A new scale of audit fees has also been advised, with a different basis for calculation. Income or expenditure (whichever is the higher) from £5001 - 25,000 will incur a fee of £120, whilst £25,001 - £50,000 will incur £250. Ordinarily we would be well within the lower band but in the year just ended exceptional expenditure may have pushed us into the higher bracket. The Clerk will investigate and report back. It was agreed to purchase the new *Governance and Accountability in Local Councils in England and Wales*, which offers complete guidance, at £9.95.

Mr Sharpe expressed concern about the Statement of Assurance which the Audit Commission now prescribe and by which Members acknowledge responsibility for the Accounts. He will examine the new requirements and report back to the next meeting.

## **16 CHEQUES**

The following cheques were authorised and signed:

K W Davies	salary/expenses	263.84 -
Viking Direct	toner, etc.	189.07
L & R APLC	subscription	190.75)
"-	Audit Guide	9.95)
Local Council Review	subscription	10.99
L & R PFA	"-	15.00
G & J Lambert	maintenance	235.19

## **17 MISCELLANEOUS**

**Model Code of Conduct.** It was proposed Mr Sharpe, seconded Mr Minkley and carried unanimously that, as required by law, the Council adopts the Model Code of Conduct, without addition or amendment, with effect from 1st May 2002.

Andy Reed MP asks whether his Parliamentary Assistant, Roy Kershaw could attend a Council Meeting and it was agreed to invite him.

It was decided not to enter the **Leicester Mercury Best Village Competition.**

A circular letter from **The Minister for Rural Affairs** indicating support for Town and Parish Councils will be circulated.

A circular from L & R APLC offering **email facilities and assistance to create a Parish Web Site** will be taken up in the first instance, pending a firm decision when more details are to hand.

## **18 PRESS RELEASE**

Millennium Garden opening, Golden Jubilee news, EMA latest, flood alarm kiosk, Code of Conduct and details of the Parish Meetings and AGM next month.

There being no further business, the Meeting closed at 10.00 p.m.

**MINUTES of a Meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday 12th March 2002, commencing at 7.30 p.m.**

**Present:**

Mr D Minkley  
Mrs M Pickford  
Mrs R Saunders  
Mrs L Spicer

K W Davies (Clerk)

**In attendance:** Mr R Shields (Borough Councillor)  
Mr A Kershaw (County Councillor) - items 1 - 5  
Eleven Local Government Electors

**1 APOLOGIES FOR ABSENCE**

Mr K Topham (holiday), Mrs D Edmonds, Mr R Moyle, Mr I Sharpe (all business).

In the absence of the Chairman and Vice Chairman, it was agreed that Mr D Minkley would chair this Meeting.

**2 MINUTES OF THE LAST MEETING**

The Minutes of the 12th February meeting were accepted as a true and correct record, after the substitution of 'Preservation' for 'Prevention' in Item 14, subheading 8 on page 2462, and signed by Mr Minkley.

**3 MATTERS ARISING**

The presentation on **Village Appraisals** by Ms Hazel Fish of the RCC has again been postponed, at Mrs Edmonds' suggestion, and it was agreed that the Clerk would contact Ms Fish to arrange a separate Council Meeting to consider this one issue.

The List of Parish Councillors is now posted on Parish Notice Boards.

**4 PUBLIC TRANSPORT**

A response from the LCC Public Transport Group Contract Manager advises that the revised Service 8 will still serve Cotes although the draft timetable does not show it. From the floor, it was reported that the now published timetable still does not show the Cotes stop.

The initial replacement for the 8A will as far as possible replicate the existing service. The next round of consultation is likely to involve working with local communities in greater depth and our request for a Barrow service, also made by Walton, will be considered then.

## 5 TRAFFIC/HIGHWAYS

The bollard scheme for the Fountain House corner in Burton was trialled on 20th February and Mr Leatherby advises that this was considered successful. Subject to a final safety audit, the permanent works should be carried out mid April by the Direct Works Organisation. *Some concern had been expressed to Mrs Pickford about the temporary bollards having been knocked aside by vehicles.*

*fel*  
A response dated 7th March has been received from BURSAG following the meeting held with them and our subsequent letter. It was agreed to defer this until the return of the Chairman at the next Meeting.

Mr Phil Preston of the County Council has agreed to hold a site meeting in Loughborough Road, Burton as a response to Mr Hemsley's letter and noise survey. Councillor Kershaw was able to confirm that this will be at 10 a.m. on Friday, 12th April.

Mrs Saunders reported on various matters raised at a meeting of the Charnwood Road Safety Council which she had attended. More traffic cameras will be installed from April, including one for Wymeswold but none for Burton. It seems that location is based on accident statistics but nevertheless the Clerk will press for Burton to be included.

## 6 PLANNING

The Application for sound and screening earth bunds on the Prestwold Estate (P/01/2904) was approved by the Borough Plans Committee with Conditions. These include prompt capping with topsoil on a phased basis, limitations on permitted hours for tipping and on the type of material to be tipped. Concern was expressed as to how this would be monitored. Councillor Shields had been advised by Mr Blitz that it was not possible to put restrictions on vehicle routeing.

**Burton Hall.** Applications P/00/1690/1 have now been formally withdrawn. An amendment to the current Application P/01/3122 for four houses on the paddock has been received. This now indicates a total of 44 parking places, internal and external, between the Hall apartments and the paddock houses. It was agreed that the amendments do not meet any of the previous objections and they will be opposed as before. Mr K J Ross and Mr R A Farrow of Hall Drive had provided copy correspondence indicating their continuing objections.

**P/02/0367 - replacement pitched roof over extension at Valley Farm, Burton (Mr & Mrs Egglestone).** This consultation expired on 6th March and no objection was raised.

**P/02/0473 - extension for offices and store at Unit r/o 61 Wymeswold Industrial Park ( Alpha Environmental Trading)**

and

**P/02/0635 - extension and conservatory at rear of 11 Brook Street, Burton (Mr & Mrs C Breeze).** There was no objection to either of these.

**Planning Green Paper.** This consultation paper from the DTLR contains various proposals which appear to reduce local input to planning decisions. Both the County Council and the CPRE recommend opposition to various aspects and it was agreed to complete the Response Form accordingly.

## **7 VILLAGE HALL**

The framed narrative on the origins of the Hall has now been installed in the Committee Room. A letter of thanks will be sent to Mrs Joan Shaw.

It was agreed that the Council will meet the gas bills once the installation is made, as it already does for electricity.

## **8 BURIAL GROUND/ALLOTMENTS**

There was nothing to report.

## **9 PLAYING FIELD**

There was nothing to report.

## **10 MILLENNIUM**

The Duke of Somerset has accepted the invitation to open the Garden, on Saturday 27th April. He expects to travel up the previous evening with his wife and younger son, staying locally. The Mayor and Mayoress of Charnwood have also indicated their availability. A sub committee was formed to handle the arrangements, consisting of the Chairman, Mrs Pickford and Mr Minkley, with the Clerk, to meet first on Monday next, 2.30 p.m.

A financial statement was distributed, showing a balance of £517.35 so far unspent from the original £12,500 budget.

Following the intervention of Cllr. Shields with Mr Paul Hogan, it became clear that the Borough have not progressed the 'Charnwood Views' project

*K.E. Loghan*

and nothing is likely to happen during the next six months. Instead, Mr Richard King has forwarded the names of artists who may be able to produce a seat, for which Arts Development Grant funding could be available. However, it was felt that time was running too short for this approach and the sub committee were authorised to investigate purchase of a good quality commercially manufactured Millennium seat. It was felt that this would be an appropriate use of monies outstanding from the George Harvey Bequest (see Item 14 below).

The final tidying up around the railings is still outstanding, as is the enclosing gate for the Playgroup area.

Mrs Spicer advised that proposals for a Cotes street party have met with a favourable response and it will be going ahead. It was agreed in principle that the Council will give financial support, subject to further details.

The Mayor of Charnwood has asked for Millennium publications for inclusion in the Town Hall Civic Suite library and it was agreed to donate a complimentary copy of the Millennium Book.

## **11 GOLDEN JUBILEE**

A response from 'Awards for All' is still awaited. Cornhill Insurance have been asked to clarify the Public Liability cover. The Jubilee Committee meets again later this week.

## **12 FOOTPATHS/BRIDLEWAYS**

Mr McWilliam has written to say that he hopes that the Walks leaflet can be published this summer. A colleague is surveying the paths for waymarking and improved signing.

In a separate letter, he advises that a programme of waymarking and path maintenance is being carried out as part of the 'Waymark 2000' project. Details of land ownership and tenancy are requested and Mrs Saunders agreed to supply this information.

G & J Lambert have quoted for maintenance, with increases in price averaging 4.7%. It was agreed to accept this quotation.

## **13 ENVIRONMENT**

**East Midlands Airport.** The Clerk will attend the meeting of AARPC on Thursday. There have been no recent noise complaints.

**Balancing Lagoon, Melton Road, Burton.** Mrs Saunders has acquired copy of a letter from David Bailey, Assistant Manager - Sewerage FSP (Leicestershire) for Severn Trent Water addressed to the Clerk,

although the original has never been received. This letter confirms that the lagoon has been inspected from a safety/security point of view and the existing fences are deemed to be sufficient. This takes into account that the lagoon rarely fills, as reported by a local resident. He adds that the level of risk is much lower than that found along canals, which are not fenced. There has been no further response from the Health & Safety Executive.

**Grassed Area, Seymour Road, Burton.** Before Cllr. Kershaw left, he had advised that the only prospect of getting this hard surfaced would be as part of a bigger job locally. It was felt that the grassed verge on the south side of Melton Road, opposite the pig farm, also needs hard surfacing.

**Partial Destruction of Tree Screen on Prestwold Estate.** There has been no reply from Andrew Granger & Co but Mrs Pickford has received a letter from Beverly Green (Charnwood Environmental Health) indicating that an Airfield Liaison meeting is to be set up to consider the issue.

**Noise Tests on Everyman Vehicles.** There has been no response from Mr Hodgett but Cllr Shields advised that the matter has been placed on the Enforcement List.

**Dog Fouling.** A letter will be drafted for delivery throughout Burton drawing attention to the problems and dangers. From the floor, a representative of the Playgroup offered to arrange delivery, which was gratefully accepted.

**Trailer parked in Back Lane, Cotes.** A further letter to the Traffic Commissioner sent on 20th February has received no reply. The Clerk will telephone.

**Open Space, St Philips Road, Burton.** Mr Bird of Charnwood Legal Services advises that it has now been confirmed that this land is vested in the Crown and that the Borough is arranging to purchase it at a cost of £500.00. A condition will be that it will have to be covenanted that it will not be used for any purpose other than Public Open Space. This means that it will not be possible for neighbouring owners to purchase any part of it for inclusion in gardens.

**Dumping of drums and other material at Hubbards Pig Farm, Burton.** A resident has reported that this is again becoming a major eyesore. There was an enforcement Order for removal of such material a few years ago and the Clerk will check the current situation.

**Parking outside Wolds Garage.** From the floor, concern was expressed about short term parking of cars and trucks by customers of the Wolds Convenience Store/Garage on the footway outside. This creates safety problems for those using this footway and for those crossing from the 'Saints' estate. The Clerk will take the matter up with Mr Betts and ask him to make

*R. E. Lyman*

the 'Customer Parking' area to the side of the shop, which is usually blocked, more readily available. The raising of the kerb and installation of double yellow lines also need to be considered.

#### 14 FINANCE

The Clock and Weathervane have now been installed on the Village Hall. A financial statement was circulated showing that £2212.29 of the George Harvey Bequest is still unspent. (see 10 above).

#### 15 CHEQUES

A cheque to Frame It for £ 26.00 for framing the Village Hall history had been signed since the last meeting and was authorised.

The following cheques were authorised and signed:

K W Davies	salary/expenses	250.43
B. of Charnwood	lighting	25.31
Roberts & Lyons	railings, installation	822.50
Allsorts	clock/vane inst.	365.98

#### 16 MISCELLANEOUS

It was agreed that the mandatory **Code of Conduct** would be formally approved at the next Meeting.

The item **Communications** will be on the next Agenda at Mrs Edmonds' request and, in her absence tonight, the Clerk was asked to request a short briefing note from her for inclusion with the next Agenda to form a basis for discussion.

#### 17 PRESS RELEASE

To include Village Appraisal, news of the bollard scheme, the Burton Hall paddock amendment, Prestwold Estate bunds, the clock and weathervane, Memorial Hall narrative, Garden opening, Code of Conduct, dog fouling and the parking problem.

There being no further business, the Meeting closed at 9.10 p.m.

**MINUTES of a Meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday 12th February 2002, commencing at 7.15 p.m.**

**Present:**

Mr K Topham (Chairman)  
Mrs D Edmonds  
Mr D Minkley - from Item 5  
Mrs M Pickford  
Mrs R Saunders  
Mr I Sharpe  
Mrs L Spicer

In attendance: Mr R Shields (Borough Councillor)  
Mr A Kershaw (County Councillor) - items 8/14  
Five Local Government Electors

**1 APOLOGIES FOR ABSENCE**

Mr R Moyle (prior arrangement)

**2 MINUTES OF THE LAST MEETING**

The Minutes of the 8th January meeting were accepted as a true and correct record and signed by the Chairman.

**3 MATTERS ARISING**

Mrs Saunders reported on the Countryside Agency meeting arranged by Andy Reed MP which she and the Chairman had attended on 8th February. Various grants are available and the handout pack will be circulated. Ms Hazel Fish of the Community Council was amongst those to address this meeting (see *Item 7 below*) but it appears that whilst it is too late for funding of Village Appraisals, grants will be available for Parish Plans. Rural Transport Grants are available until end May and this topic is on the agenda for the forthcoming Joint Councils meeting.

**4 VILLAGE HALL**

The final wording of the narrative describing the origin of the Hall has been agreed and is now being framed.

A letter has been received from the Management Committee advising that they are considering the viability of gas central heating. Mrs Edmonds advised that a grant application is being formulated for this and that progress is being made towards providing a Post Office facility with the Post Office re-advertising the position.

The computer being provided by the County Council is long overdue and Cllr. Kershaw promised to chase this up.

## **5 BURIAL GROUND**

The sign on Melton Road has been agreed by the County Council and will read 'Cemetery', to avoid confusion with the Natural Burial Ground.

## **6 PLAYING FIELD**

Mrs Saunders had nothing to report.

## **7 VILLAGE APPRAISAL**

Unfortunately Ms Hazel Fish of the Rural Community Council had had to cry off during the afternoon due to illness and it is hoped to reschedule her presentation for the next meeting.

## **8 PUBLIC TRANSPORT**

A proposed new timetable for the No. 8 service had been received from the County Council and circulated to members. The proposals, which extend the service to Grantham, provide earlier first and later last buses to and from Loughborough and provide uniform timings on direct routeings throughout the day were welcomed. It will be pointed out that the stop in Cotes has been omitted and should be restored. There are no proposals as yet for the infrequent link with Walton, Seagrave etc by Route 8A and the County will be asked to consider linking this service with Barrow upon Soar.

The County advise that there will be sufficient funds for a bus shelter in Burton and propose to come and inspect the village centre site shortly. If the shelter were to be sited at a proposed new westbound stop on Loughborough Road, then a lengthy consultation process would be required, making it impossible to proceed in the current financial year. It was decided that the village centre site is unsuitable given that most passengers travel to Loughborough. The alternative site near to Springfield Close can be put to villagers as part of the Parish Plan consultation process, assuming that this goes ahead.

## **9 TRAFFIC/HIGHWAYS**

Forty villagers attended the inspection of plans for installation of bollards at Fountain House corner, at the Village Hall on 12th January. No objections were voiced and the County was advised of the Parish Council's support. They are prepared to install a superior guard rail in black.

The Chairman, Mrs Saunders and Mr Minkley, with the Clerk in attendance, met with three members of BURSAG on 5th February. There was a civilised

exchange of views in which BURSAG indicated their ability to conduct research, gather information etc. Councillors had expressed concern about conflicting messages being sent to the Highway Authority if the two organisations were seen to be pursuing different objectives. BURSAG offered to write seven days before each Council Meeting to advise any ideas or proposals and this was welcomed. The Clerk will write summarising the agreement reached.

The first such report has been received and will be circulated.

Mr Simon Lawrence and Miss Laura Grandidge of the County Council visited Burton on 6th February in the context of re-routing of the B676 and were shown the traffic problems in the village by the Chairman and Clerk. They are the 'lorry route team' and their job is to assess and improve the designated lorry routes. Mr Lawrence has since written advising that he will endeavour to provide an indication of whether a diversion scheme can be put to the County Council by the summer. Other possible measures for Burton will depend on that decision.

The Chairman was satisfied that the County were giving the proposal serious consideration but warned against undue optimism as the investigation is still at an early stage.

There was comment about a letter in the 'Christian Link' from Mr Tom Dijkstra of Burton containing various criticisms of the Parish Council, particularly in the context of traffic issues. The Chairman had authorised the Clerk to respond to the comments, which were felt to be unjustified, in full.

The meeting of the British Gypsum Liaison Group has again been delayed, until 26th February. It was noted that the Gypsum Planning Application from August last, which will be needed for this meeting, has not been returned to the Clerk and that no circulated material has been returned since then. Mrs Edmonds undertook to return this and future material without undue delay.

## 10 PLANNING

**P/02/0050 - retention of siting of four portable buildings at the former Wymeswold Airfield (Everyman Racing).** Three buildings had been sanctioned under P/01/0853, to which the Parish Council did not object and, with response required by 7th February, no objection had been raised to this amendment. The Clerk was asked to ascertain whether these facilities will be licensed for alcohol.

**P/01/2904 - formation of sound and screening earth bunds between Prestwold Lane and Wymeswold Road, Hoton (Prestwold Estate Trustees).** These proposed massive earth embankments will be wholly within Hoton Parish and our attention has been drawn to the scheme by Cllr. Shields. It is said that the bund will provide an

element of sound screening for Prestwold but, according to Charnwood Environmental Health Services, this is unquantifiable.

It was decided to object on the grounds that this appears to be more a scheme for tipping waste material than a scientific attempt to reduce noise. Concern will also be expressed about monitoring and control of this supposedly inert material and about possible routeing of the material through Burton and Prestwold. An alternative site entrance via Wymeswold Lane will be proposed. Additionally, there is a need for landscaping to be carried out as each short section is completed to prevent unsightly piles of waste scarring the landscape for prolonged periods.

**P/01/3122 - erection of four dwellings on land adjacent to Burton Hall (SGI Ltd).** This latest Application had been circulated to members. It consists of four houses on the greater part of the paddock, three of them very substantial. The previous Application for building adjacent to the Hall had been refused by the Borough and that decision upheld by a Planning Inspector. The grounds for refusal were that the development compromised the setting of the Hall and that the traffic generated would be excessive. It was felt that the same objections apply to the current Application and a detailed objection will be sent.

**Borough Planning Charter.** A letter has been received from the Borough Principal Planning Officer and this will be circulated. Further details are to follow but it was noted that there will be a right for a Parish Council representative to speak at Plans Committee meetings.

## 11 MILLENNIUM

Mrs Pickford reported that the railings around the Garden have now been installed, under the supervision of her husband Bill with assistance from Mr Tony Edmonds who both took time off work and endured monsoon conditions. A letter of thanks will be sent. Roberts & Lyons manufactured the railings and supplied them at cost and they too will be thanked. Final restoration work to the pathways remains to be carried out.

The Clerk will compile a full financial summary for the next meeting. Cllr. Shield is pressing Mr Paul Hogan for news of the 'Charnwood Views' seat. There has been no response as yet from the Duke of Somerset.

There are still 25 Millennium Books on hand and six will be passed over to Mrs Saunders to offer to new residents with the 'Welcome' packs. It was agreed to reduce the price for these to £2.50 each.

## 12 GOLDEN JUBILEE

The Chairman advised that the grant Application has been submitted to 'Awards for All'. Mrs Spicer is posting a notice asking for support for a street

party in Cotes.

### 13 FOOTPATHS/BRIDLEWAYS

The County Council have now reimbursed last year's footpath maintenance.

### 14 ENVIRONMENT

**East Midlands Airport.** The Chairman and Clerk attended the AARPC meeting on 21st January. Minutes are being circulated.

**Public Seat, Melton Road, Burton.** This was replaced last week.

**Balancing Lagoon, Melton Road, Burton.** There has been no further news from the Health & Safety Executive.

**Grassed Area on Seymour Road, Burton.** Cllr. Kershaw advised that he has taken this matter up and will pursue it further.

**B676 footway, Cotes to Prestwold Lane.** This has now been cleared, as requested some time ago. It was pointed out that the adjoining gutters are full of debris and this will be reported.

**Footway alongside Loughborough Road/Prestwold Estate.** This has still not been cleared and Mr Cameron of the Cleansing Department will be reminded on his return from holiday tomorrow.

**Brook Street, Burton, flooding.** Mr Perkins advises that this work will be carried out before April.

**Tree Preservation Order.** Mr Buckingham advises that an objection has been lodged to the recent TPO. This will be heard by a Committee of the Borough Council, in a few weeks time and letters of support can be sent.

**TPO Policy.** Our letter requesting a more proactive policy is under consideration. Mr Buckingham advises that there is currently a resource problem.

**Partial Destruction of Tree Screen on Prestwold Estate.** Over a period of a week or so in early February, machines were observed by Mrs and Mr Pickford ripping out trees and bushes which form the noise and sight screen between Everyman activities and properties in Burton. It transpired that contractors had been engaged to rip out, for scrap, old cables dating from active airfield days and they were indiscriminately demolishing everything in their path. Mr Buckingham of the Borough Council was alerted and he promptly visited the site. The work has apparently now finished but considerable damage has been done.

A letter of protest will be sent to Andrew Granger & Co, reminding them of previous assurances regarding screening and the CPRE will also be advised.

**Noise Tests of Everyman vehicles.** Such tests are a condition of P/A 01/0853 but, despite our request, we have never seen evidence of any such tests. The issue will be raised with the Planning officers.

**The Orchard, Brook Street, Burton.** Advice has been received that a number of villagers would like to purchase this orchard, owned by Mrs Kathleen Murdoch, as a woodland project, to be accessible to the community. This land formed part of the projected housing project and advice received by the Chairman and passed on to the residents' group is that it will not be made available except at housing land value.

**Dog Fouling.** A letter has been received from Burton Pre-school Playgroup requesting action about dog fouling. The Clerk is waiting to speak to the Cleansing Department on Mr Cameron's return.

**Contaminated Land.** The Borough Environmental Health Services are requesting details of any contaminated land in our parishes. The contamination to Burton Common and the adjacent brook will be reported.

**Fireworks at Prestwold Hall.** Advice has been received of a six to nine minute display at midnight on 16th/17th March. This will be posted on the Notice Board nearer the time.

## 14 FINANCE

The Audit Certificate for 2000/01 was received on 13th January and publicly displayed together with the Accounts, as required, for two weeks.

Mr Trevor Todd has indicated his willingness to accept the post of Internal Auditor at an annual fee of £50.00 and it was proposed Mrs Edmonds, seconded Mrs Saunders and carried unanimously that he be so appointed.

It is expected that the clock and weathervane, purchased with the George Harvey bequest, will be installed at the Village Hall this week.

Risk Assessment Sheets have now been received from Cornhill Insurance and it was agreed to defer this item until the next meeting.

## 15 CHEQUES

A cheque paid to G & J Lambert in July for £279.50 had erroneously been recorded in the Minutes (page 2424) as £322.00 and it was agreed to correct this.

Authorisation was given for the following cheque which had been drawn and signed since the last Meeting:

Newitts	soccer goal	231.91
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The following cheques were authorised and signed:

K W Davies	salary/expenses	305.00
Severn Trent	water (pavilion)	47.95
Moore Stephens	audit	293.46
Leics. Playscape	public seat	267.90

## 16 MISCELLANEOUS

**A Model Code of Conduct** issued by the DTLR was distributed to Members, with comments from the Clerk. It is mandatory that all Parish Councils adopt such a Code by 5th May and that Councillors sign a written undertaking that they will observe the Code within two months of its adoption. It was agreed that these documents will be discussed at the March meeting with a view to adoption of the Code at the April meeting.

**A Leicestershire Rural Partnership Community Consultation Seminar** on 21st March appears to duplicate the Countryside Agency funding meeting held recently and it was decided not to attend. **Local Government Commission Periodic Electoral Review Draft Recommendations** covering the Charnwood Parishes have been received and will be circulated. No changes affecting our parishes are proposed. **A Crime and Disorder Questionnaire** issued by the Charnwood Community Safety Partnership was completed.

An invitation has been received to the **Mayor's End of Civic Year Reception** on 26th April and the Mayor has also offered to visit Parishes for official Civic visits. It was agreed to invite the Mayor to attend the Millennium Garden opening once arrangements are finalised.

Following reference to the letter from Mr Dijkstra in the 'Christian Link', Mrs Edmonds asked that the subject of Communications be placed on the next Agenda. Since the Chairman will be away in March, it was agreed to arrange this in April. A request from the floor for a Parish Council contact list to be displayed on Notice Boards was agreed.

## 17 PRESS RELEASE

This will cover the Village Appraisal, new bus timetable, traffic news, the Burton Hall paddock planning application, Melton Road seat, Millennium Garden update and pre-advice of the firework display.

There being no further business, the Meeting closed at 9.50 p.m.

**MINUTES of a Meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council, held in the Village Hall, Burton on the Wolds on Tuesday 8th January 2002, commencing at 7.30 p.m.**

Present:

Mr K Topham (Chairman)

Mrs D Edmonds

Mr D Minkley

Mr R Moyle

Mrs M Pickford

Mrs R Saunders

Mr I Sharpe

Mrs L Spicer

In attendance:                    Mr R Shields (Borough Councillor)  
    Mr A Kershaw (County Councillor)  
    Mr H Leatherby (LCC) - item 4 only  
    9 Local Government Electors

**1 APOLOGIES FOR ABSENCE**

There were none, all Members being present.

**2 MINUTES OF THE LAST MEETING**

The Minutes of the 11th December 2001 meeting were accepted as a true and correct record and signed by the Chairman.

**3 MATTERS ARISING**

There were none.

**4 TRAFFIC/HIGHWAYS**

This item was taken first to accommodate Mr Hans Leatherby, Team Leader, Transport Programmes and Improvements with the County Council who presented Members with a proposed scheme to install substantial bollards and a length of rail at the Fountain House corner of Melton Road and Seymour Road, Burton, which, together with a minor realignment of the kerb, would prevent vehicles overrunning the footway at this point and afford greater safety for pedestrians.

After debate, it was proposed Mr Minkley, seconded Mrs Saunders and carried that the proposals would be made available to villagers for inspection in the Village Hall (subject to availability) on Saturday morning next and that the Council would support the scheme unless any as yet unforeseen major objections emerge from this inspection. Mr Leatherby was

*K.E. Topham*

asked to check that street lighting would be adequate and to investigate more attractive safety rails rather than the usual utilitarian issue.

Mr Leatherby advised that it was hoped that, subject to approval, work could go ahead this financial year. It may well be that a temporary installation will be made at first, to check that the scheme will work as envisaged, before permanent changes are made.

It was noted in the press that the County Council envisages installing speed cameras on 27 roads in Leicestershire with a history of accidents. The list does not include Burton but it was agreed to continue pressing the County for such cameras here.

There has been no further news from the County regarding the suggested re-routeing of the B676 via Paudy Lane and they will be reminded.

Likewise there is no news of Mr Hemsley's observations, other than an acknowledgment.

The meeting called by British Gypsum Ltd in December was postponed and is to be refixed for this month.

A letter from Burton Road Safety Action Group - BURSAG - dated 31st December 2001 had been circulated to Members. This suggested liaison with the Council to improve road safety in Burton and asked for the Council's views. After debate it was agreed that the Chairman and Councillors should meet with BURSAG on an informal basis to discuss the issue, 2/3 on each side. Whilst the formation of BURSAG and its approach to the Council were welcomed, it was felt that the Parish Council, as an elected body, must retain its freedom of independent action and cannot become closely associated with this or any other unelected body.

## 5 PUBLIC TRANSPORT

There had been no further developments.

## 6 PLANNING

**P/01/2869 - extension to side and alterations to access at 8 Loughborough Road, Burton (Mr T E Staples).**

and

**P/01/3147 - rethatching of end sections of roof at Laundry Cottage, Prestwold Hall (Prestwold Estates)**

There were no objections to either of these two Applications.

*K. E. Johnson*

## **7 VILLAGE HALL**

Mr Minkley has not as yet finalised the historical narrative with Mrs Joan Shaw but hopes to do so shortly.

Mrs Edmonds advised that discussions with the Post Office are still ongoing. The Computer Pod has still not arrived. Setting up of an Information Point was being considered.

## **8 BURIAL GROUND/ALLOTMENTS**

There was no news of the requested Burial Ground road sign.

## **9 PLAYING FIELD**

Mrs Saunders advised that a mini soccer goal to replace the existing decrepit unit has been identified and it was agreed to order this through the Council.

## **10 MILLENNIUM**

Mrs Pickford advised that installation of the railings has been delayed by her husband's illness. He is now recovering and the work should be put in hand shortly. Storage of the railings is covered by her household insurance.

There is still no news of the Charnwood Views seat and Cllr. Shields offered to speak with Mr Paul Hogan, to whom Mr Richard King reports.

It was agreed that an opening ceremony be organised for a Saturday in April/May and that the Duke of Somerset be asked to perform the ceremony.

## **11 GOLDEN JUBILEE**

The Chairman advised that the next meeting of the ad hoc Committee will be on Monday next. A marquee has been ordered.

It was agreed, at Mrs Saunders' request, that the PFA should retain income from tombolas, raffles and a plant stall since they were giving up their annual Summer Fete, their biggest fund raiser, to make way for the Jubilee party.

## **12 FOOTPATHS/BRIDLEWAYS**

Lambert's quotation for clearance of paths is still awaited.

The County Council ask for observations on a scheme to extend Footpath 115 from its present termination close to Bandalls Farm through to Cotes Bridge, alongside the River Soar. This path is already extensively though unofficially walked and it was agreed to give full support to the proposal.

## 13 ENVIRONMENT

**East Midlands Airport.** A letter received today from the Environmental Officer advises that they have agreed to an independent audit of their track monitoring system, which we have challenged. This should take place imminently.

There would seem to be fewer incidents of noisy aircraft since the changed routeing on 27th December. Activity levels are lower at this time of year and further monitoring over a longer period is needed before reaching any firm conclusions.

**Public Seat, Melton Road, Burton.** a 'City Bench' has been ordered from Leicester Playscape Ltd at £228.00 plus VAT. The dedication plate to Dr. Grey will be transferred.

**Balancing Lagoon, Melton Road, Burton.** The Health and Safety Executive advised that, according to Severn Trent, the site was inspected recently and found to be cleared and in a safe condition. They do not expect any further action. A reply has been sent advising that this is not satisfactory as the lagoon is not a secure site and asking the HSE to pursue the matter further since Severn Trent will not communicate with us.

Mrs Saunders advised that the brook close to Melton Road had recently been blocked with sewage and that Severn Trent's response had been excellent.

**Village Appraisal.** Mrs Edmonds advised that Ms Hazel Fish, Community Development Officer with the Rural Community Council, will make a presentation on this issue at the next Meeting. This will be of some length and it was agreed to start the meeting at 7.15 p.m. with Ms Fish's presentation at 7.30.

**Grassed Area on Seymour Road, Burton.** Cllr. Kershaw had no further news on this matter.

**Tree Preservation Orders.** There has been no response as yet from Mr Hale.

**Footway alongside Prestwold Estate, Loughborough Road.** The Borough Council have been asked to clear this footway which is strewn with debris.

**Abandoned car, Prestwold Lane, Prestwold.** Despite being reported previously, this burnt out car still remains and the Charnwood Cleansing Dept will be reminded. An abandoned washing machine on the fringe of the Prestwold Estate will also be reported.

## **14 FINANCE**

The Accounts for 2000/01 have been amended, following a meeting with the Auditors, nett loss for the year being increased from £1203 to £1218 as a result of an unpresented cheque which had not been included. Their letter of 21st December detailing their findings has been replied to.

Members were provided with an Outturn Forecast and proposed Budget for 2002/3 (copies attached to the original Minutes). For the first time, capital expenditure (though unbudgeted) was included in the outturn, as a result of the decision a year ago to combine the revenue and capital accounts henceforth. The budget for the coming year shows a surplus of £65 based on a Precept of £8500 before withdrawal of £3000 from reserves on account of Golden Jubilee expenditure.

It was proposed Mr Sharpe and seconded Mrs Spicer that the Precept for 2002/3 be £8000. An amendment proposed Mr Minkley and seconded Mr Moyle that the Precept be £8500 was carried.

The George Harvey Clock and Weathervane have been received by the contractor, Allsorts, in Leicester and they expect to install end January

## **15 CHEQUES**

The following cheque, drawn since the last Meeting, was authorised:

Ellis Ropes Ltd	marquee deposit	25.00
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The following cheques were authorised and signed:

K W Davies	salary/expenses	240.22
Severn Trent	allotments	37.37
SLCC	subscription	45.00
Intl.Tree Fed.	subscription	20.00

## **16 MISCELLANEOUS**

**Quality Councils Consultation Paper.** This DEFRA document had been circulated with comments from the Clerk. After debate, Mrs Edmonds proposed that we apply for Quality Council status but there was no seconder. It was felt that the benefits of such status were few, if any, and that the proposals were aimed more at larger parish and town councils. In view of this decision there was no purpose in responding to a **National Training Strategy** document from the Countryside Agency.

A DTLR Local Government White Paper **Strong Local Leadership - Quality Public Services** will be circulated.

The Chairman and Mrs Saunders will attend a meeting convened by Andy Reed MP on 8th February for a **presentation by the Countryside Agency**. It was noted that Mr Leigh Clewlow has been appointed **Community Project Officer** by the LCC to assist in improving the Leicestershire environment.

**A Model Code of Conduct for Parish Councils** has been received and its implementation will be mandatory later this year. It will be circulated amongst Members for discussion at the March meeting.

Notice of the **Charnwood Design Awards 2002** has been received, with a closing date of 28th June. It was decided to enter our Millennium projects.

A letter from Mr Geoff Henshall outlined his role as Charnwood Acting Chief Executive and that of Christine Taylor as Acting Monitoring Officer which will include adoption of the Code of Conduct, pending further changes in the middle of the year.

The Chairman advised his absence for the March meeting when Mr Moyle will take the Chair.

## **17 PRESS RELEASE**

This will cover Mr Leatherby's proposal, an Airport update, Ms Fish's presentation next month, replacement of the Melton Road seat and the Precept.

There being no further business, the Meeting closed at 9.40 p.m.

*L.G. Stopham*

## OUTTURN FORECAST 2001/2002

	<u>Budget</u>	<u>Apr-Nov</u>	<u>Dec-Mar</u>	<u>Full Year</u>	<u>Excess/ (shortfall)</u>
	£	£	£	£	£
<b>RECEIPTS</b>					
Rate precept	8,000.00	8,000.00	-	8,000.00	-
Allotment rents	260.00	260.00	-	260.00	-
Footpaths	200.00	-	112.00	112.00	(88.00)
Burial Ground	200.00	153.00	-	153.00	(47.00)
Bank Interest	450.00	310.00	200.00	510.00	60.00
Miscellaneous (A)	10.00	11,617.00	-	11,617.00	11,607.00
	9,120.00	20,340.00	312.00	20,652.00	11,532.00
<b>PAYMENTS</b>					
<b>Admin.</b>	4,681.00	3,451.00	1,105.00	4,556.00	(125.00)
Clerk's salary					
Clerk's travel					
Office accom.					
Insurance premia					
Telephone rental					
Telephone calls					
Postage					
Stationery, etc.					
Subscriptions					
Audit Fee					
Sundry					
	4,681.00	3,451.00	1,105.00	4,556.00	(125.00)
Playing Field(B)	2,400.00	7,624.00	246.00	7,870.00	5,470.00
Village Hall	1,330.00	1,077.00	238.00	1,315.00	(15.00)
Open spaces	915.00	478.00	284.00	762.00	(153.00)
Free Resource					-
Misc. (C)	60.00	7,259.00	8,630.00	15,889.00	15,829.00
	9,386.00	19,889.00	10,503.00	30,392.00	21,006.00
<b>Excess of Income over Expenditure</b>	(266.00)	451.00	(10,191.00)	(9,740.00)	
<b>Total Funds 1.4.01 (D)</b>				24,845.00	
<b>Est. total funds 1.4.02</b>				15,105.00	

## Notes to Outturn Forecast, 2001 - 02

### A Breakdown of unbudgeted Miscellaneous Receipts

#### PFA

contributions to bench	190
" roundabout	3500
Insurance claim	433
Cricket Club contribution	300
Grant	<u>738</u>
	5161

#### Other

Tennis Club contribution	3515
Millennium Garden grants	<u>2920</u>

6435 £11,596

B Playing Field expenditure is swollen by various exceptional items. Deducting the £5161 PFA income (above) from this £7870 leaves nett expenditure of £2709, £309 over budget. This is attributable to increased maintenance costs due to the prolonged growing season.

C Miscellaneous Expenditure is mostly Capital which we are including within our budget figures this year, for the first time:

Millennium Garden	7083
Tennis courts	3515 (reimbursed)
George Harvey bequest	5000
Replacement bench	<u>228</u>
	15,826

D The Total Funds at the beginning of the year were effectively overstated by £5,000, this being the amount of the George Harvey bequest which was still intact then but is assumed to be spent in full by this year end.

KWD 5.1.02

# BUDGET 2002/2003

	BUDGET	EST. OUTTURN
	£	£
<b>Income</b>		
Rates Precept	8,500.00	8,000.00
Allotment rents	260.00	260.00
Footpaths	200.00	112.00
Burial Ground	200.00	153.00
Bank Interest	250.00	510.00
Misc.	10.00	11,617.00
	-----	-----
	9,420.00	20,652.00
<b>Expenditure</b>		
<u>Admin.</u>		
Clerk's salary	2,520.00	
Clerk's Travel	200.00	
Office accom.	350.00	
Insurance premium	750.00	
Tel. rental	180.00	
Tel. calls	50.00	
Postage	50.00	
	-----	-----
Stationery, etc.	360.00	
Subscriptions	310.00	
Audit Fee	260.00	
	-----	-----
	5,030.00	4,556.00
<u>Playing Field</u>		
Village Hall	2,050.00	7,870.00
	1,350.00	1,315.00
Open Spaces	825.00	762.00
<u>Free Resource</u>		
Misc.	100.00	15,889.00
	-----	-----
<b>Total Revenue Expenditure</b>	<b>9,355.00</b>	<b>30,392.00</b>
<b>SURPLUS OF INCOME OVER EXPENDITURE</b>	<b>65.00</b>	<b>(9,740.00)</b>
Capital Expenditure	3,000.00	
<b>Estimated total funds 1.4.02</b>		<b>15,105.00</b>
<b>Estimated total funds 1.4.03</b>	<b>12,170.00</b>	